

**Hearing Room (1<sup>st</sup> Floor)**  
**Stoneham Town Hall**  
**35 Central Street**  
**Tuesday, September 6, 2016**  
**7:00 P.M.**

ITEM	TIME	DESCRIPTION	DISPOSITION
<b>Open Session (Hearing Room – 1<sup>st</sup> Floor)</b>			
1	7:00 p.m.	Pledge of Allegiance	
2	7:01 p.m.	Public Hearing Eversource – Jaqueline Duffy Grant of Location - Fallon Road	
3		Arena Update – Patricia Walsh	
4		Good Energy Service Agreement – John O’Rourke	
5		Community Addiction Coordinator- Caroline Colarusso	
6		Resident Service Coordinator at Stoneham Housing Authority - Maureen Canova	
7		Weiss Farm Update - George Seibold	
8		Block Parties 8a. 17 Keene Street 8b. 45 Windsor Road 8c. 7 Dinanno Road 8d. 1 Longbow Road	



18	Town Meeting Date and Schedule – William Solomon
19	Trash Policy Discussion
20	Trash Contract
21	Report of Interim Town Administrator – Robert Markel
22	Miscellaneous
<b>Executive Session</b>	
23	Review and Approval of Executive Session Minutes

**EVERSOURCE**  
101 Linwood Street  
Somerville, MA 02143

BOARD OF SELECTMEN  
TOWN OF STONEHAM  
2016 JUL 25 A 11:14

July 12, 2016

Board of Selectmen  
Town of Stoneham  
Town Hall  
35 Central Street  
Stoneham, MA 02180

RE: Fallon Road  
Stoneham, MA 02180  
W.O. #2072503

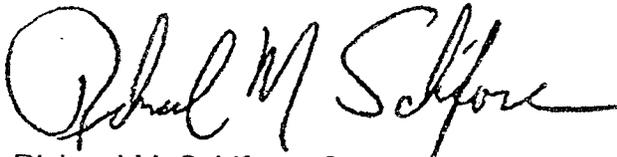
Dear Members of the Board:

The NSTAR Electric Company d/b/a Eversource Energy respectfully requests a Grant of Location for the installation of approximately 1911 feet of conduit in Fallon Road, Stoneham.

This work is necessary for new development on Fallon Road.

If you have any questions or concerns, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,



Richard M. Schifone, Supervisor  
Rights and Permits

RMS/cf

**EVERSOURCE**  
101 Linwood Street  
Somerville, MA 02143

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Board of Selectmen  
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RE: Fallon Road  
Stoneham, MA 02180  
W.O. #2072503

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If you have any questions or concerns, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,



Richard M. Schifone, Supervisor  
Rights and Permits

RMS/cf

**ORDER FOR LOCATION FOR CONDUITS AND MANHOLES**

Town of Stoneham, Massachusetts, July 12, 2016

WHEREAS, **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

**Fallon Road – Southwesterly from MH 22880 a distance of about 1911 feet – conduit.  
Install two (2) manholes - MH 30240 & MH 30241**

**W.O. #2072503**

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on a plan made by A. DeBenedictis dated June 28, 2016 on file with said petition.
2. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Stoneham  
 5 \_\_\_\_\_

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 in said Town.

1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Stoneham  
 5 \_\_\_\_\_

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Stoneham, Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2016, and recorded with the records of location Orders of said Town, Book \_\_\_\_\_ Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_

Clerk of the Town of Stoneham, Massachusetts

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY FOR  
LOCATION FOR CONDUITS AND MANHOLES**

To the **BOARD OF SELECTMEN** of the Town of Stoneham, Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board of Selectmen may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located substantially as shown on the plan made by A. DeBenedictis dated June 28, 2016 and filed herewith, under the following public way or ways of said Town:

**Fallon Road – Southwesterly from MH 22880 a distance of about 1911 feet – conduit.  
Install two (2) manholes - MH 30240 & MH 30241**

**W.O. #2072503**

**NSTAR ELECTRIC COMPANY  
d/b/a EVERSOURCE ENERGY**



By: \_\_\_\_\_  
Richard Schifone, Supervisor  
Rights and Permits

Dated this 12<sup>th</sup> day of July 2016

Town of \_\_\_\_\_ Stoneham, \_\_\_\_\_ Massachusetts,

Received and filed \_\_\_\_\_, 2016

\_\_\_\_\_

WO#2072503  
FALLON RD.  
STONEHAM, MA 02180

26-0-1  
225 FALLON RD  
FAIRFIELD STONEHAM LP  
5510 MOREHOUSE DR. STE. 200  
TAX DEPT. 11189  
SAN DIEGO, CA 92121

26-0-7  
FALLON RD  
MARJAM 50 LLC  
ATTN: BRUCE RESPLER  
885 CONKLIN ST  
FARMINGDALE, NY 11735

26-0-1B  
221 FALLON RD  
CUBESMART L.P.  
PTA-CS #550  
PO BOX 320099  
ALEXANDRIA, VA 22320

26-0-9  
FALLON RD  
STONEHAM TOWN OF  
TOWN HALL  
35 CENTRAL ST  
STONEHAM, MA 02180

26-0-2  
200 FALLON RD  
PARK AVENUE LLC  
C/O WILLIAM HASSETT  
93 WHITE POINT BLVD  
CHARLESTON, SC 29412

26-0-3  
150 FALLON RD  
RYDER TRUCK RENTAL  
PROPERTY TAX DEPARTMENT 3B  
P.O. BOX 025719  
MIAMI, FL 33102-5719

26-0-4A  
100 FALLON RD

26-0-5  
FALLON RD

26-0-6  
FALLON RD

26-0-8  
FALLON RD  
FALLON ROAD REALTY CORP  
885 CONKLIN ST  
FARMINGDALE, NY 11735

26-0-1A  
FALLON RD  
SHANNON CAROLYN S.  
SHANNON MARK D. ETAL TRS.  
9 RIDGE ST  
WINCHESTER, MA 01890

## NOTICE TO ABUTTERS

August 23, 2016

You are hereby notified that a public hearing will be held at the Hearing Room of the Town Hall on Tuesday, September 6, at 7:01 p.m., upon the petition of Eversource, dated July 12, 2016, attached hereto and made a part hereof, for the permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located in the Town of Stoneham on the following public way:

**Fallon Road – Southwesterly from MH 22880 a distance of about 1911 feet – conduit.  
Install two (2) manholes – MH 30240 & MH 30241**

Drawings may be seen in the office of the Board of Selectmen, 35 Central Street, Stoneham.

**Board of Selectmen**

By: Dava Kilbride - Secretary  
Board of Selectmen

Paid \_\_\_\_\_

**Stoneham Certified Abutters List Request:**

Subject Property Location Park Street / Fallon Road  
Parcel ID of the Subject Property \_\_\_\_\_  
Applicant's Name Board of Selectman  
Applicant's Telephone Number \_\_\_\_\_

**Purpose of Abutters List**

**Zoning Board of Appeals (Variance or Special Permit)**  
includes all abutters of the subject property within a 300 Foot Radius

- Planning Board**
- Accessory Dwelling or In-Law Apartment - 300 Foot Radius
- Special Permit - 300 Foot Radius
- Sub-Division - Direct Abutters Only
- Warrant Articles - No Abutters

**Site Plan**  
includes all abutters of the subject property within a 300 Foot Radius

**Liquor License**  
includes direct abutters and all churches, school and hospitals within 500 Feet

**Utility (Fee will be billed at a later date)**  
A review of the proposed utility work must be presented to the Director of Department of Public Works. The scope of the proposed work will be analyzed and a map will be created indicating the abutters in need of notification. This map must then be provided to the Assessors Office for a Certified Abutters List to be generated.

\* The cost of any abutters list is \$25.00

## Kilbride, Dava

---

**From:** Grover, Robert  
**Sent:** Monday, July 25, 2016 3:17 PM  
**To:** Kilbride, Dava  
**Subject:** RE: Grant of Locations

Intersection of Fallon Rd. and Park St.

*300 ft  
Mosley Park &  
Fallon most affected*

**From:** Kilbride, Dava  
**Sent:** Monday, July 25, 2016 2:10 PM  
**To:** Grover, Robert <[rgrover@stoneham-ma.gov](mailto:rgrover@stoneham-ma.gov)>  
**Subject:** RE: Grant of Locations

Thanks Bob. I know assessing would normally provide the list and the mailing labels, but it appears in the past you provided the names of the streets that you thought should be contacted. Since it is continuous conduit there isn't an address to start from. If you give me an address, I can do a 300, 500, or 1000 foot radius. Thoughts?

**From:** Grover, Robert  
**Sent:** Monday, July 25, 2016 2:02 PM  
**To:** Kilbride, Dava <[DKilbride@stoneham-ma.gov](mailto:DKilbride@stoneham-ma.gov)>  
**Cc:** Macdonald, Brian <[bmacdonald@stoneham-ma.gov](mailto:bmacdonald@stoneham-ma.gov)>  
**Subject:** RE: Grant of Locations

Public Works has no objection to the proposed conduit. It is necessary for the approved development. The assessors normally provide abutters list.  
Bob Grover

**From:** Kilbride, Dava  
**Sent:** Monday, July 25, 2016 12:01 PM  
**To:** Grover, Robert <[rgrover@stoneham-ma.gov](mailto:rgrover@stoneham-ma.gov)>  
**Cc:** ([attywhs@comcast.net](mailto:attywhs@comcast.net)) <[attywhs@comcast.net](mailto:attywhs@comcast.net)>; O'Neill, AnnMarie <[amoneill118@yahoo.com](mailto:amoneill118@yahoo.com)>; Lizotte, David <[dlizotte@stoneham-ma.gov](mailto:dlizotte@stoneham-ma.gov)>  
**Subject:** Grant of Locations

Bob,

In reviewing previous grant of location requests that have been filed with this office, it appears that either you or Dave Lizotte have reviewed the request, given the Board a recommendation, and have provided your recommendation regarding which abutters should be noticed for public hearing. Following that practice, I have attached requests from Eversource and Mobilite for location grants. The maps (and associated renderings) for each project are located in my office and I would be happy to meet with you regarding these requests or forward the maps to you. I do not have an electronic copy of either map. Once I receive your recommendation, I will notice the abutters and request that the Chair place these requests on the agenda for public hearing and decision. Thank you for your help.

Dava F. Kilbride  
Secretary – Board of Selectmen  
[dkilbride@stoneham-ma.gov](mailto:dkilbride@stoneham-ma.gov) | [www.stoneham-ma.gov](http://www.stoneham-ma.gov)  
c: 781-279-2680



07/26/2016

5:24:25PM

# Town of Stoneham

## GIS - Abutters by Location

**Filter Used:**

DataProperty.AccountNumber in

(3931,4003,4011,4124,4128,4126,4148,4149,4150,4151,4152,4153,4154,4155,4156,4157,4158,4159,4160,4161,4162,4163,4164,4165,4166,4167,4168,4169,4170,4171,4172,4173..

5:24:25PM

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
19-0-71C	5 GLENDALE RD	HUNZELMAN INGE 5 GLENDALE RD STONEHAM MA 02180
19-0-70	10 ORCHARD ST	PETTO EVELYN M 10 ORCHARD ST STONEHAM MA 02180
19-0-18	220 PARK ST	HUSSAR STEPHEN J. / HUSSAR ANN NOVAK 220 PARK ST STONEHAM MA 02180
19-0-19	222 PARK ST	LESAGE HAROLD F 222 PARK ST STONEHAM MA 02180
19-0-A8	224 PARK ST A8	MARTINO CAROL A 224 PARK ST Unit A8 STONEHAM MA 02180
19-0-20	224 A PARK ST 1-6	MOSLEY PARK CONDO ASSOCIATION  STONEHAM MA 02180
19-0-C10	224 C10 PARK ST C10	SERGEEV ANDREY 224 PARK ST U# C10 STONEHAM MA 02180
19-0-A1	224 U-A1 PARK ST A1	GAVAGAN KIM M. 224 PARK ST U# A1 STONEHAM MA 02180
19-0-A10	224 U-A10 PARK ST A10	COHEN JONATHAN P. / THOMPSON CHRISTINE E. 224 PARK ST U# A10 / STONEHAM MA 02180
19-0-A11	224 U-A11 PARK ST A11	RIVERS JESSE / RIVERS EMILY 224 PARK ST U# A11 / STONEHAM MA 02180
19-0-A12	224 U-A12 PARK ST A12	SPAVINS CINDA 224 PARK ST U# A12 STONEHAM MA 02180
19-0-A13	224 U-A13 PARK ST A13	TRAINOR JOANNA K. 224 PARK ST U# A13 / STONEHAM MA 02180
19-0-A14	224 U-A14 PARK ST A14	ARMATO STEPHEN T / ARMATO KAREN A 224 PARK ST U# A14 / STONEHAM MA 02180
19-0-A2	224 U-A2 PARK ST A2	GRIMALDI CAROLINE TRST / GRIMADLI FAMILY IRR 224 PARK ST U# A2 STONEHAM MA 02180
19-0-A3	224 U-A3 PARK ST A3	FALZONE MELISSA ANNE / PUCA GENNARO 224 PARK ST U# A3 / STONEHAM MA 02180
19-0-A4	224 U-A4 PARK ST A4	MANCINI JANIS R 224 PARK ST U# A4 / STONEHAM MA 02180

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
19-0-A5	224 U-A5 PARK ST A5	PAGLIERANI PETER R. / RHONDA L. PAGLIERANI 224 PARK ST U# A5 STONEHAM MA 02180
19-0-A6	224 U-A6 PARK ST A6	KEOGH PATRICIA A. 224 PARK ST U# A6 STONEHAM MA 02180
19-0-A7	224 U-A7 PARK ST A7	KONDURI KAMESWARI S. 224 PARK ST U# A7 STONEHAM MA 02180
19-0-A9	224 U-A9 PARK ST A9	GRANT MARYLOU 224 PARK ST U# A9 STONEHAM MA 02180
19-0-B1	224 U-B1 PARK ST B1	SAMSONOV VICTOR / SAMSONOV NADEZDA 224 PARK ST U# B1 STONEHAM MA 02180
19-0-B10	224 U-B10 PARK ST B10	HACKETT JOHN A. / HACKETT MARY E. 224 PARK ST U# B10 / STONEHAM MA 02180
19-0-B11	224 U-B11 PARK ST B11	KEILTY JAMES J / CHRISTINE P KEILTY 224 PARK ST U# B11 STONEHAM MA 02180
19-0-B12	224 U-B12 PARK ST B12	MOTTOLA AUDREY JEN 224 PARK ST U# B12 STONEHAM MA 02180
19-0-B13	224 U-B13 PARK ST B13	MACLEOD MARY L / 224 PARK ST U# B13 / STONEHAM MA 02180
19-0-B14	224 U-B14 PARK ST B14	MATA GERALD A. 224 PARK ST U# B14 STONEHAM MA 02180
19-0-B15	224 U-B15 PARK ST B15	KALOGERAKIS SPYRIDON E. / KALOGERAKIS YVETT 224 PARK ST U# B15 STONEHAM MA 02180
19-0-B16	224 U-B16 PARK ST B16	BONACORSO ANNETTE 224 PARK ST U# B16 STONEHAM MA 02180
19-0-B17	224 U-B17 PARK ST B17	REEN FNU ROHAN 224 PARK ST, UNIT B17 STONEHAM MA 02180
19-0-B18	224 U-B18 PARK ST B18	PATRINOS VASILIOS 224 PARK ST U# B18 / STONEHAM MA 02180
19-0-B2	224 U-B2 PARK ST B2	MAZZOLA PAUL F. / MAZZOLA PAULINE M. 224 PARK ST U# B2 STONEHAM MA 02180
19-0-B3	224 U-B3 PARK ST B3	FLUERY CHRISTINE P 224 PARK ST U# B3 STONEHAM MA 02180

5:24:25PM

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
19-0-B4	224 U-B4 PARK ST B4	POWERS DANIEL 224 PARK ST UNIT B4 STONEHAM MA 02180
19-0-B5	224 U-B5 PARK ST B5	ANDERSON FRANK G., TRS / ANDERSON CHERYL B 224 PARK ST U# B5 STONEHAM MA 02180
19-0-B6	224 U-B6 PARK ST B6	FERRARI LOUIS / CAROLYN JASIUL FERRARI TRS. 18 BROADWAY STONEHAM MA 02180
19-0-B7	224 U-B7 PARK ST B7	MCCARRICK ROBERT A. / MCCARRICK ELEANOR F. 224 PARK ST U# B7 STONEHAM MA 02180
19-0-B8	224 U-B8 PARK ST B8	DE LUCA RICHARD M. / DE LUCA MARIE G. 224 PARK ST U# B8 / STONEHAM MA 02180
19-0-B9	224 U-B9 PARK ST B9	O'CONNELL PHILIP A. (LE) / O'CONNELL JEAN E. 224 PARK ST U# B9 STONEHAM MA 02180
19-0-C1	224 U-C1 PARK ST C1	PARZIALE JOHN V / PARZIALE LYDIA M 224 PARK ST U# C1 STONEHAM MA 02180
19-0-C11	224 U-C11 PARK ST C11	SIMONS GORDON TRS / SIMONS SHELLIE TRS 224 PARK ST U# C11 STONEHAM MA 02180
19-0-C12	224 U-C12 PARK ST C12	FERRARI LOUIS / CAROLYN JASIUL FERRARI 18 BROADWAY STONEHAM MA 02180
19-0-C13	224 U-C13 PARK ST C13	FERRARI LOUIS / CAROLYN JASIUL FERRARI TRS. 18 BROADWAY STONEHAM MA 02180
19-0-C14	224 U-C14 PARK ST C14	CARROZZA SUSAN M 224 PARK ST U# C14 / STONEHAM MA 02180
19-0-C15	224 U-C15 PARK ST C15	STACKPOLE ALICE V. TRUSTEE / 244 PARK ST UC15 224 PARK ST U# C15 / STONEHAM MA 02180
19-0-C16	224 U-C16 PARK ST C16	OLIVEIRA CARRIE K 224 PARK ST U# C16 STONEHAM MA 02180
19-0-C17	224 U-C17 PARK ST C17	SAIA JOHN J / DOLORES D SAIA 224 PARK ST U# C17 STONEHAM MA 02180
19-0-C2	224 U-C2 PARK ST C2	CAUVIN JONETTE M 224 PARK ST U# C2 STONEHAM MA 02180
19-0-C3	224 U-C3 PARK ST C3	RISTI STEPHEN G. / RISTI DENISE A. 224 PARK ST U# C3 STONEHAM MA 02180

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
19-0-C4	224 U-C4 PARK ST C4	SMITH EDWARD H.JR. / SMITH WENDY J. 224 PARK ST U# C4 STONEHAM MA 02180
19-0-C5	224 U-C5 PARK ST C5	SCHURGIN DAVID / JUDITH M SCHURGIN 224 PARK ST U# C5 / STONEHAM MA 02180
19-0-C6	224 U-C6 PARK ST C6	FERRARI LOUIS / CAROLYN JASIUL FERRARI 18 BROADWAY STONEHAM MA 02180
19-0-C7	224 U-C7 PARK ST C7	CIMINI MELANIE ST. GERMAIN, TRS. / CIMINI FRANK I 224 PARK ST U# C7 / STONEHAM MA 02180
19-0-C8	224 U-C8 PARK ST C8	FERRARI LOUIS / CAROLYN JASIUL FERRARI 18 BROADWAY STONEHAM MA 02180
19-0-C9	224 U-C9 PARK ST C9	MAHONEY THOMAS 224 PARK ST U# C9 STONEHAM MA 02180
19-0-68	226 PARK ST	JEANTY GUILENE M. / 226 PARK STREET / STONEHAM MA 02180
19-0-1	239 PARK ST	CHAPMAN LYNDA D. / CHAPMAN DARLENE G. 239 PARK ST STONEHAM MA 02180
19-0-65	SUMMIT RD	TREACY BUILDERS INC BUILDERS INC. 1 TREMONT STREET STONEHAM MA 02180



## Kilbride, Dava

---

**From:** Grover, Robert  
**Sent:** Monday, July 25, 2016 2:02 PM  
**To:** Kilbride, Dava  
**Cc:** Macdonald, Brian  
**Subject:** RE: Grant of Locations

Public Works has no objection to the proposed conduit. It is necessary for the approved development. The assessors normally provide abutters list.  
Bob Grover

**From:** Kilbride, Dava  
**Sent:** Monday, July 25, 2016 12:01 PM  
**To:** Grover, Robert <rgrover@stoneham-ma.gov>  
**Cc:** (attywhs@comcast.net) <attywhs@comcast.net>; O'Neill, AnnMarie <amoneill118@yahoo.com>; Lizotte, David <dlizotte@stoneham-ma.gov>  
**Subject:** Grant of Locations

Bob,

In reviewing previous grant of location requests that have been filed with this office, it appears that either you or Dave Lizotte have reviewed the request, given the Board a recommendation, and have provided your recommendation regarding which abutters should be noticed for public hearing. Following that practice, I have attached requests from Eversource and Mobilitie for location grants. The maps (and associated renderings) for each project are located in my office and I would be happy to meet with you regarding these requests or forward the maps to you. I do not have an electronic copy of either map. Once I receive your recommendation, I will notice the abutters and request that the Chair place these requests on the agenda for public hearing and decision. Thank you for your help.

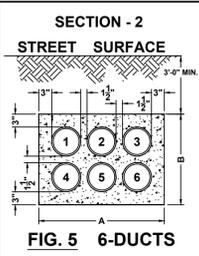
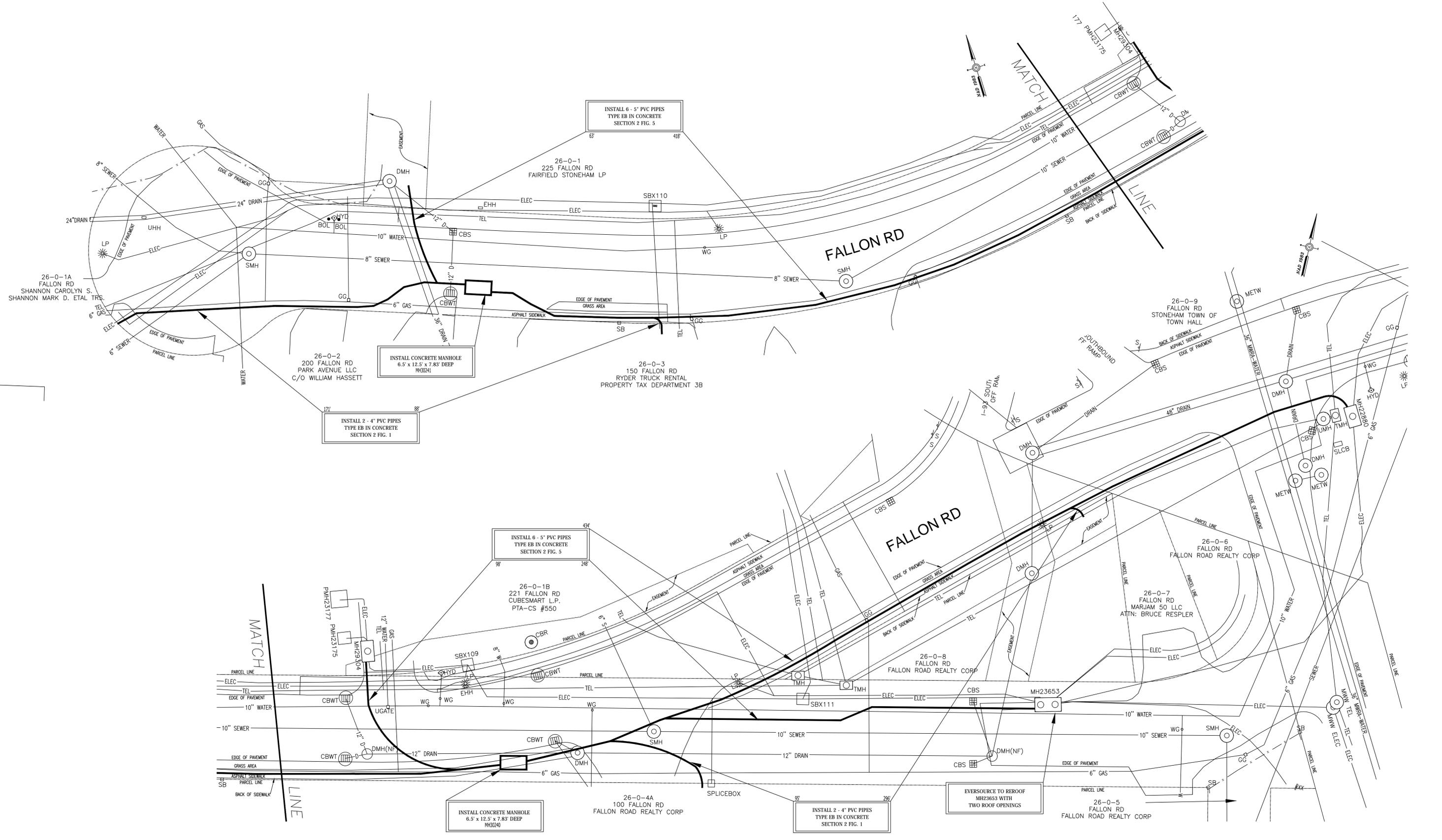
Dava F. Kilbride

**Secretary – Board of Selectmen**

[dkilbride@stoneham-ma.gov](mailto:dkilbride@stoneham-ma.gov) | [www.stoneham-ma.gov](http://www.stoneham-ma.gov)

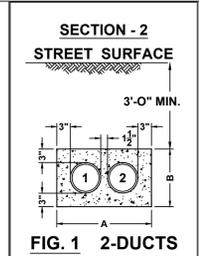
o: 781-279-2680

f: 781-279-2681



**DIMENSIONS**

FIG	4" Ducts		6" Ducts	
	A Inches	B Inches	A Inches	B Inches
1	18 1/2"	10 1/2"	18 1/2"	11 1/2"
2	22 1/2"	10 1/2"	25 1/2"	11 1/2"
3	28 1/2"	10 1/2"	32 1/2"	11 1/2"
4	16 1/2"	16 1/2"	18 1/2"	21"
5	22 1/2"	16 1/2"	25 1/2"	21"
6	16 1/2"	22 1/2"	18 1/2"	25 1/2"
7	16 1/2"	28 1/2"	18 1/2"	32 1/2"
8	28 1/2"	16 1/2"	32 1/2"	37"
9	22 1/2"	22 1/2"	25 1/2"	29"
10	34 1/2"	16 1/2"	39 1/2"	45"
11	16 1/2"	34 1/2"	18 1/2"	45"
12	22 1/2"	28 1/2"	25 1/2"	37"
13	28 1/2"	22 1/2"	32 1/2"	37"
14	40 1/2"	16 1/2"	46 1/2"	53 1/2"
15	16 1/2"	40 1/2"	18 1/2"	53 1/2"
16	16 1/2"	46 1/2"	18 1/2"	61"



**DIMENSIONS**

FIG	4" Ducts		6" Ducts	
	A Inches	B Inches	A Inches	B Inches
1	18 1/2"	10 1/2"	18 1/2"	11 1/2"
2	22 1/2"	10 1/2"	25 1/2"	11 1/2"
3	28 1/2"	10 1/2"	32 1/2"	11 1/2"
4	16 1/2"	16 1/2"	18 1/2"	21"
5	22 1/2"	16 1/2"	25 1/2"	21"
6	16 1/2"	22 1/2"	18 1/2"	25 1/2"
7	16 1/2"	28 1/2"	18 1/2"	32 1/2"
8	28 1/2"	16 1/2"	32 1/2"	37"
9	22 1/2"	22 1/2"	25 1/2"	29"
10	34 1/2"	16 1/2"	39 1/2"	45"
11	16 1/2"	34 1/2"	18 1/2"	45"
12	22 1/2"	28 1/2"	25 1/2"	37"
13	28 1/2"	22 1/2"	32 1/2"	37"
14	40 1/2"	16 1/2"	46 1/2"	53 1/2"
15	16 1/2"	40 1/2"	18 1/2"	53 1/2"
16	16 1/2"	46 1/2"	18 1/2"	61"



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**MASS. LAW**  
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C# 68-16  
Ward #  
Work Order # 2072503  
Surveyed by: LM/JF  
Research by: SC  
Plotted by: JF  
Proposed Structures: JF  
Approved: A DEBENEDICTIS  
P#

**NSTAR ELECTRIC d/b/a EVERSOURCE**  
1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

**Plan of FALLON ROAD**  
STONEHAM  
Showing PROPOSED MANHOLE, CONDUIT, HANDHOLE & REROOF MANHOLE LOCATIONS  
REVISED 7/13/2016  
Scale 1"=20'  
Date APRIL 28, 2016  
Sheet 1 of 1  
REVISED: 06/28/16

Stoneham Finance and Advisory Board  
Monday, August 22, 2016—7:30pm  
Stoneham Town Hall Hearing Room

ATTENDEES:

Patricia Walsh, *Chair*  
Hilde McCormack, *Vice-Chair*

Ben Caggiano            Stephanie Hayes  
Thomas Dalton        Angelo Mangino  
Stephen Dapkiewicz   Robert Verner  
Julianne DeSimone

Lou Chiulli, *Stoneham Arena Manager and Invited Guest*  
Dennis Visconti, *Open Space & Recreation Chairman and Invited Guest*  
Don Piatt, *Town Accountant and Invited Guest*

AGENDA:

1. Pledge of Allegiance
2. Stoneham Arena Capital Improvements Discussion
3. Approval of meeting minutes from 7/25/2016
4. Miscellaneous

MINUTES:

At 7:30pm, the Chair called the meeting to order, directing the Board to Agenda Item #2 and inviting Mr. Chiulli to join the Board at the front of the room and begin discussion.

Mr. Chiulli detailed the many improvements made to the Stoneham Arena facility during his tenure there. He highlighted that many projects still need to be addressed, chief among them the floor—a 43-year-old concrete surface under the ice surface which is cracked and badly in need of replacement. He pointed out that arena floors typically have a lifespan of 20-25 years, and that during the spring of 2016, the cracks in the floor worsened. Mr. Chiulli fears that on the onset of cold weather this winter, the pipes will heave, break, and flood the arena with coolant liquid—a costly and disruptive threat to the Arena operations.

Mr. Chiulli said that for a decade, he has requested capital expenditure for the replacement and renovation of the arena floor, the heater, the cooling tower, the compressors, and the dehumidifier, but he believes that of all of these renovation requests, the floor is the most essential. He feels that if the floor lasts until next spring, then the Arena can close for the four months between April and July and replace the floor before reopening for the fall ice season in 2017.

The Chair inquired about the booking density of the Arena, and Mr. Chiulli informed the Board that nearly all ice time is booked between now and April. Upon further questioning from the Chair, Mr. Chiulli told the Board that most of the Arena revenue is contract-based, with users agreeing on the total cost and placing a deposit before any ice time is used. Any contract worth

less than \$5,000 requires a ten percent deposit and any contract worth more than \$5,000 requires a twenty percent deposit.

Mr. Caggiano inquired whether raising the rates for ice usage might place the Arena at risk of losing clients. Mr. Chiulli conceded that this was possible. The Vice Chair inquired how often users pay their bills, and Mr. Chiulli informed the Board that clients pay every two to three months as they collect their own revenues from members. Mr. Caggiano asked if the Arena has any outstanding debts owed to it, and Mr. Chiulli reported that there was no debt from FY16, and that by July 30, 2016, all outstanding bills had been paid to the Arena. Nonetheless, Mr. Chiulli reported his concern that the Arena has no contractual guidance from the Town, and in fact, the contracts for users are largely obsolete. He told the Board of multiple requests to Town Counsel to draft a new Arena contract.

Mr. Caggiano asked who is responsible for the billing and accounting at the Arena. Mr. Chiulli reported that he handles all payments, receipts, and bank deposits. A computer virus, contracted in March 2016, prevents him from using the management and accounting software typically used by the Arena, so all accounting and record-keeping are manually processed.

The Chair asked Mr. Chiulli why all ice time was not paid in full before use, as outlined in the user contract. Mr. Chiulli said that he does not have the resources to enforce this provision, and that his priority is ensuring the continued operation of the Arena and full payments by the end of the fiscal year. He said that if that provision is to be enforced, the Arena's part-time office assistant position would need to be expanded to a full-time position. Mr. Chiulli expressed his desire to return to contractual compliance but cites the Arenas need for further guidance from municipal authorities and more operational resources.

The Chair suggested that the accounting and software concerns at the Arena ought to be addressed before the Town can seriously consider incurring debt to pay for capital improvements to the Arena. She expressed her concern that without proper accounting software and appropriate human resources at the Arena, there are no revenue or accounting controls at the Arena. Mr. Piatt, the Town Accountant, pointed out that the Arena is in good standing with the municipal accounting office, but assented to the Chair's concerns.

The discussion shifted again to the rates paid for ice time at the Arena. Mr. Chiulli remarked that there is a waiting list for ice time, but the waiting list is for the current rate of \$245 per hour, not for an increased rate. He suggested a \$15 per year increase in rates, but the Chair pointed out that such an increase would not pay for the level of debt that a floor renovation would produce.

The Chair remarked that a 2017 renovation at the Arena would need approval from the October 2016 Town Meeting. Mr. Chiulli informed the Board that the four-month renovation would produce a loss of about \$72,000 in typical revenue for that season. The Arena does replace the ice surface biannually between April and June, so the revenue loss is relatively predictable.

The Chair introduced the discussion of two borrowing options for the project. First, the Town could borrow \$750,000 and replace only the Arena floor. This would require a rate increase of not less than \$30 per hour. Second, the Town could borrow \$1,500,000 and undergo additional

priority renovations at the Arena, which would require a rate increase of not less than \$50 per hour.

The Chair expressed the need for multiple renovation quotes and engineering documentation before the Town can reasonably be asked to incur such levels of debt for Arena renovations. Mr. Chiulli remarked that he was trying to obtain all such documentation.

Mr. Visconti, Open Space & Recreation Chairman, reminded the Board from the audience that his committee, Open Space & Recreation, had already voted that any costs of the Arena renovation must fall on users of the Arena, not the taxpayers.

The Chair remarked that with an engineering study, the Board could recommend the \$1,500,000 bond option to Town Meeting, providing a buffer of additional funds in case renovations run over budget or if additional renovations are needed.

Mr. Chiulli and Mr. Piatt reminded the Board that the Arena always maintains an operational profit, and that some of those profits could be sacrificed to soften the rate increases created by the borrowing. Mr. Piatt said his office would investigate and clarify exactly what impact this measure could have on rate increases.

Mr. Mahoney, an audience member and President of Stoneham Youth Hockey, rose to remark that he was concerned about a rate increase on the current 50 minute slots of ice time, but suggested that it might be beneficial for the Arena to shift to more appealing 60 minute slots of ice time. He informed that Board that a \$50 per hour increase in rates would cost individual members of Stoneham Youth Hockey approximately \$100 per year.

He elaborated that Stoneham Arena is an appealing and well-liked rink by many teams and organizations, but cautioned that Stoneham should be careful not to price the Arena out of the market. He asked that the Board remember that users like Stoneham Youth Hockey and Stoneham High School ARE taxpayers, and that the Board consider protecting users from the full burden of the financial increases.

The Chair directed the Board to Agenda Item #3 and the minutes of the 7/25/2016 meeting were approved.

The motion to adjourn the meeting was approved unanimously at 9:17pm.

LEVEL DEBT APPROACH										
<b>scenario 1 borrowing \$750,000 @ 4% over 20 years</b>										
	Hours rented	FY2016	FY2017 *	FY2018 **	FY2019	FY2020	FY2021	FY2022	Estimated RE 2018-2022	
REVENUE	2242	#####	#####	#####	#####	#####	#####	#####		
	assume typical rate increase > '18		240	265	270	275	280	285		
PERSONNEL	assume 3.5% growth	#####	#####	#####	#####	#####	#####	#####		
OPERATING	assume 2% growth	#####	#####	#####	#####	#####	#####	#####		
CAPITAL		45,536								
DEBT	boards	6,000	5,750	5,500	5,250					
	roof	21,675	20,950	20,200	19,450	13,700	13,200	12,700		
	floor + other (assumes 3 months		13,800	55,186	55,186	55,186	55,186	55,186		Impact on 5 yr RE if hours rented are:
	of debt service in '17	(5,939)	#####	13,389	12,150	20,522	17,992	15,047	79,100	-5% +5%
										(74,900) 233,100
* assumes 2016 revenues less Lou's comment of a \$75k revenue reduction. Unknown how the renovation will impact personnel & operating expenses										
** floor debt service/avg hours rented = \$24.61 rate increase, round to \$25										
<b>scenario 2 borrowing \$1.5 million @ 4% over 20 years</b>										
	Hours rented ***	FY2016	FY2017 *	FY2018 **	FY2019	FY2020	FY2021	FY2022	Estimated RE 2018-2022	
REVENUE	2242	#####	#####	#####	#####	#####	#####	#####		
	assume typical rate increase > '18		240	290	295	300	305	310		
PERSONNEL	assume 3.5% growth	#####	#####	#####	#####	#####	#####	#####		
OPERATING	assume 2% growth	#####	#####	#####	#####	#####	#####	#####		
CAPITAL		45,536								
DEBT	boards	6,000	5,750	5,500	5,250					
	roof	21,675	20,950	20,200	19,450	13,700	13,200	12,700		
	floor + other (assumes 3 months		27,600	#####	#####	#####	#####	#####		Impact on 5 yr RE if hours rented are:
	of debt service in '17	(5,939)	#####	14,252	13,013	21,385	18,855	15,910	83,415	-5% +5%
										(84,585) 251,415
* assumes 2016 revenues less Lou's comment of a \$75k revenue reduction. Unknown how the renovation will impact personnel & operating expenses										
** floor debt service/avg hours rented = \$49.23 rate increase, round to \$50										
*** does not factor "sticker shock" resulting from big rate increase										
<b>scenario 3 borrowing \$1 million @ 4% over 20 years</b>										
	Hours rented	FY2016	FY2017 *	FY2018 **	FY2019	FY2020	FY2021	FY2022	Estimated RE 2018-2022	
REVENUE	2242	#####	#####	#####	#####	#####	#####	#####		
	assume typical rate increase > '18		240	275	280	285	290	295		
PERSONNEL	assume 3.5% growth	#####	#####	#####	#####	#####	#####	#####		
OPERATING	assume 2% growth	#####	#####	#####	#####	#####	#####	#####		
CAPITAL		45,536								
DEBT	boards	6,000	5,750	5,500	5,250					
	roof	21,675	20,950	20,200	19,450	13,700	13,200	12,700		
	floor + other (assumes 3 months		18,400	73,582	73,582	73,582	73,582	73,582		Impact on 5 yr RE if hours rented are:
	of debt service in '17	(5,939)	#####	17,413	16,174	24,546	22,016	19,071	99,220	-5% +5%
										(60,380) 258,820
* assumes 2016 revenues less Lou's comment of a \$75k revenue reduction. Unknown how the renovation will impact personnel & operating expenses										
** floor debt service/avg hours rented = \$32.82 rate increase, round to \$35										

## SERVICES AGREEMENT

### **Professional Energy Consulting Services to a Municipal Aggregator**

This Services Agreement ("Agreement") is made and entered into and effective on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 ("Effective Date") by and between the **Town of Stoneham** ("Municipality"), a Massachusetts municipal corporation, with offices located at 35 Central Street, Stoneham, MA 02180, acting by and through its Town Administrator, its duly authorized representative, and **Good Energy, L.P.** ("Service Provider"), located at 232 Madison Avenue, Third Floor, New York, N.Y. 10016, acting by and through its General Partner, its duly authorized representative.

#### **Recitals**

WHEREAS, Municipality is seeking to become a "Municipal Aggregator" in order to facilitate the provision of electric power services and related energy services, either separately or bundled, for the Municipality's own use and for use by residential and non-residential customers within the Municipality's geographic boundaries; and

WHEREAS, Municipality desires to engage Service Provider to perform professional consulting services for Municipality in relation to the creation, authorization, implementation and management of its municipal aggregation plan (the "Program"), as defined by, and in compliance with, all applicable provisions of Section 134 of Chapter 164 of the General Laws of Massachusetts, as amended, and other applicable statutes, regulations and precedent; and

WHEREAS, Services Provider desires to perform the Services as hereinafter defined and desires to be so engaged.

NOW, THEREFORE, in consideration of the foregoing and of the covenants and agreements herein contained, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged and approved, the parties, intending to be legally bound, agree as follows:

#### **Provisions**

- I. **Performance of the Services.** At the Municipality's discretion, Service Provider shall perform each of the following activities and services (collectively, the "Services") with reasonable care and in accordance with the best practices established for electrical aggregation program consulting services:
  - A. Provide the following services:
    1. Provide the services set forth in the scope of services in the Service Provider's Technical Proposal submitted in response to the Solicitation for Community Choice Aggregation Consulting Services (RFP# CCA02) issued by the Metropolitan Area Planning Council ("MAPC") and in the MAPC Solicitation for Community Choice Aggregation Consulting Services (RFP# CCA02), attached as Exhibit A and incorporated herein.
    2. Assist the Municipality in conducting a feasibility study to assess the cost and benefits of providing electricity supply and related energy services through municipal aggregation.

3. Assist the Municipality in the establishment of a municipal aggregation program including electric power services and related energy services, as determined by the Municipality, and the development of municipal aggregation plan, and to make recommendations to award a contract for the provision of electric power services to a licensed competitive supplier;
4. Assist the Municipality in the achievement of additionality with its default electricity rate and optional green products. Service Provider will accomplish this by:
  - a. Identifying and assessing multiple options for achieving additionality;
  - b. Quantifying the known and potential kW of renewable generation and type of generation (e.g., wind, solar, etc.) that could be added to the New England electricity grid;
  - c. Providing evidence explaining and supporting additionality claims; and
  - d. Quantifying the impact on electricity rates.

Municipality expects Sustainable Energy Advantage to participate in the additionality quantification process. Further, Service Provider shall offer to have a representative from Sustainable Energy Advantage attend any meeting in which additionality options will be discussed with Municipality.

5. Preparation of a municipal aggregation plan (the “Plan”) in consultation with the Municipality and the Massachusetts Department of Energy Resources which include, but are not limited to, the following issues as applicable:
  - Detailed process and consequences of municipal electricity aggregation
  - Universal access, reliability and equitable treatment of all customer classes
  - Requests for proposal issued by MAPC
  - Organizational structure – roles and responsibilities
  - Program operations – education, outreach and opt-out process
  - Rate setting and other costs, including offering rates in addition to the municipal aggregator’s default electricity rate
  - Program funding – expenses and fees
  - Green power - renewable energy
  - Methods for entering and terminating agreements associated with the Plan
  - Rights and responsibilities of participants
  - Activation and termination of the Plan
  - Constituent notification and enrollment
  - Description of annual reporting
  - Program move-ins and move-outs
  - Program education initiative
  - Demand management and energy efficiency program
  - Electric Service Agreement
  - Pricing methodology
  - Eligible customer service classes
  - Competitive supplier selection criteria
  - Selected competitive supplier responsibilities

- Liability

6. Assist Municipality with presenting the Plan for public review.
7. Assist with all required consultations and filings with the Division of Energy Resources and the Department of Public Utilities in regards to the Plan.
8. Provide Municipality with electric power market pricing trends and any other relevant information to support the Service Provider's recommendation for timing of the electric service bid.
9. Prepare bid specifications and procure competitive bids for licensed, competitive suppliers for electric service, based on the most advantageous proposal, price and other factors considered, with both final decision of bid date and final selection of a competitive supplier(s) being decided by the Municipality. When developing the electric service bid, provide analysis of MA Class I REC market pricing to allow the municipality to determine how it prefers to source the RECs (e.g. from competitive retail electricity suppliers, REC brokers, etc.).
10. Develop the contract terms and conditions for the Electric Service Agreement between Municipality and the recommended successful competitive supplier(s) and any required customer notifications consistent with the approved Plan.
11. Assist with negotiations of an Electric Service Agreement with the selected licensed competitive supplier, to the extent permitted by law.
12. Assist with all required steps to implement the additionality strategy selected by the Municipality, which may include, but is not limited to, issuing bids for Renewable Energy Credits, negotiating long-term contracts with renewable energy brokers or developers, and developing contract terms and conditions for Renewable Energy Credits and renewable energy brokers and developers.
13. Coordinate the provision of an agreement between the applicable public utility ("Local Distribution Company" or "LDC") and the Municipality, if required, and coordinate and facilitate communications between the LDC and Municipality, including the confidential exchange of customer information and other information between the LDC and the Municipality.
14. Provide customer "opt-out" consulting services, including but not limited to preparation and management of opt-out notices to be sent to utility customers for the adoption of a municipal authorization of the proposed municipal aggregation Program and of the customer's right to decline to participate in the Program, determining the validity and accuracy of the eligibility customer lists provided by the applicable LDC, and supervision of all other notices and publications required to facilitate the adoption and operation of the Program;
15. Implement comprehensive marketing services for an opt-out electricity aggregation program, at no cost to Municipality and with the approval of the Municipality, which may include, but are not limited to, the following:
  - USPS mail campaigns
  - Local radio/TV spots, web-based infomercials

- Cable access programming
- Newspaper interviews and advertising
- Municipal newsletters
- Attendance at public hearings
- Attendance at community meetings, both government and organization-hosted, i.e., Chambers of Commerce, Rotary Clubs, churches, environmental groups, etc.
- Development and online hosting of dedicated online site that is unique to the Municipality
- Billboard signage
- Informational flyers

16. Determine the number and identity of customers who did not affirmatively decline to participate in the aggregation program.

17. Lead and be responsible for post-purchase program delivery and on-going daily monitoring services.

18. Investigate the feasibility of and methods for Municipality to receive account level usage data for all accounts enrolled in the aggregation on a regular basis. At the request of the Municipality, Service Provider shall make all reasonable efforts to secure such data for the Municipality and to perform analysis of the data to make it actionable for the Municipality.

19. Provide a monthly report, by the 14<sup>th</sup> of the subsequent month, to Municipality that provides the following information for the past month and cumulatively for the aggregation:

- a. The total usage (kWh) in each available rate offered by the aggregation;
- b. The total number of accounts in each rate offered by the aggregation;
- c. The total number of opt-outs and opt-ins;
- d. Costs savings achieved compared to known LDC rates;
- e. Applicable summary information about additionality criteria (e.g., MA Class I RECs purchased); and
- f. Other criteria the Municipality requests as relevant.

20. On an annual basis, provide a report to Municipality that includes the additionality impact of the Municipality's aggregation, in terms of:

- a. Quantification of the known and potential kW of renewable generation and type of that generation (e.g., wind, solar, etc.) added to the New England electricity grid; and
- b. Evidence explaining and supporting additionality claims.

B. Give prompt notice to Municipality should the Service Provider acquire knowledge of any fault or deficit in the Program or any nonconformance with the Electric Service Agreement.

C. Remit to Municipality after the termination of this Agreement, all files and documents pertaining to the project that have been created, obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials.

- D. Comply with all statutes, ordinances, laws, rules and regulations, which may be applicable to the services provided hereunder.
- E. Service Provider shall not subcontract any Services to any person or entity that is not named herein without the advance written consent of Municipality, which consent shall not be unreasonably withheld. Any subcontractors shall be experienced and qualified and, to the extent required by law, licensed. In the event the Services of a sub-consultant are approved, Service Provider shall submit copies of any and all licenses and registrations to the Municipality. Notwithstanding the foregoing, any approval or lack of objection of the Municipality to any sub-consultant shall not relieve Service Provider of its responsibility for all Services.

## **II. Obligations of Municipality.**

Municipality shall:

- A. Obtain, with the cooperation and assistance of Service Provider, all required authorizations: (i) to initiate aggregation of electric load and adopt an aggregation plan and energy plan pursuant to M.G.L. c. 164, section 134; (ii) to enter into this Services Agreement; and (iii) to enter into an Electric Service Agreement(s) with a competitive supplier(s).
- B. Use reasonable efforts to secure release of data applicable to the Program held by others, including but not limited to residential and non-residential customer account and load information.
- C. Give prompt notice to the Service Provider should Municipality acquire knowledge of any material fault or material deficit in the Program or any nonconformance with the Electric Service Agreement, provided that this provision does not impose upon Municipality any affirmative duty to inquire of any such fault or deficit, and provided further that the failure of Municipality to provide such notice shall not relieve Service Provider of its obligations under this Agreement.
- D. Reasonably cooperate in the development of the Plan and all required regulatory consultations, filings and proceedings.
- E. Reasonably assist the Service Provider by placing at its disposal all public information necessary for performance of the services for the project, upon reasonable request by Service Provider.
- F. Nothing herein shall be construed to require the Municipality to approve an Electric Service Agreement with a competitive supplier.

**III. Term and Termination.** The Agreement shall commence on the Effective Date and shall continue through the full term, or any extension or early termination, of any Electric Service Agreement(s) between the Municipality and a competitive supplier entered into during the term of this Agreement, provided that the term of this Agreement shall not exceed five years except as otherwise mutually agreed to by Municipality and the Service Provider, subject to any applicable law, Municipality may terminate this Agreement at any time by giving Service Provider thirty (30) days advance written notice. In the event this Agreement is terminated by Municipality prior to expiration of the current Electric Service Agreement(s), except for termination due to a

material default of Service Provider, Service Provider shall be paid the fee included for Service Provider in the Electric Service Agreement for the volume of electricity purchased for the Program by the current competitive supplier(s) from the date of the termination of this Agreement through the next meter read date following the expiration of the current Electric Service Agreement(s), provided that nothing in this Agreement prevents Municipality from terminating, without penalty or liability under this Agreement, any Electric Service Agreement in accordance with the terms of such agreement or as allowed by law. In no event shall the Municipality be responsible for any of the Service Provider's fee

**IV. Payment.** Subject to the Municipality's termination rights described in Section III, Municipality agrees that Service Provider's fees will be paid by the selected competitive supplier per kWh (volumetrically) for electricity purchased for the duration of the Electric Service Agreement, which fee shall be \$0.001 per kWh. In the event the Municipality elects not to proceed with the Program, the Service Provider shall not receive a fee. In no event shall the Municipality be responsible for any of the Service Provider's fee

**V. Relationship of the Parties.** The parties acknowledge and agree that Service Provider is an independent contractor and is not an agent or employee of Municipality. Neither the Service Provider nor any of its officers, agents, employees, representatives or subcontractors shall be considered an employee, direct or indirect, of the Municipality within the meaning of any federal, state or local law or regulation, including but not limited to, laws or regulations covering unemployment insurance, workers compensation, industrial accidents, employee rights and benefits, wages and taxes. Nothing in this Agreement shall be construed to create a relationship between Service Provider and Municipality of a partnership, association, or joint venture.

**VI. Indemnification.**

A. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the Service Provider agrees to indemnify, defend and save Municipality, its officers, officials, and employees harmless from and against any and all claims, suits, actions or claims for property losses, damages, personal injury or death claimed to arise from a negligent act, error or omission by the Service Provider or its officers, employees or agents.

B. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the Service Provider shall indemnify, defend and hold harmless the Municipality, and its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees and legal expenses, arising out of the acts or omissions of the Service Provider, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself), including loss of use resulting therefrom, but only to the extent caused in whole or in part by the acts or omissions of the Service Provider, its agents, or anyone directly employed by them or anyone for whose acts they may be responsible, regardless of whether or not such claim damage, loss or expense is caused in part by a party indemnified hereunder. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to an indemnified party or person described in this paragraph.

C. The indemnification provisions above are in addition to, and not in limitation of, any other rights and remedies available to the Municipality under this Agreement, at law, and in equity.

- D. The obligations under this Article VI shall survive the conclusion or termination of this Agreement.

**VII. Insurance.**

- A. The Service Provider shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect itself from any claim arising out of the performance of professional services and caused by negligent acts or omissions for which the Service Provider and its officers, officials and employees may be legally responsible, with a deductible not to exceed \$50,000 without prior written approval. The Service Provider shall maintain said coverage for the entire Agreement period and for a minimum of one year after completion of the work under the Agreement or the expiration of the Agreement, whichever is later.
- B. In addition to errors and omissions insurance, the Service Provider shall also secure and maintain, at his/her own expense, insurance as set forth in the Certificate of Liability Insurance of the Service Provider, a copy of which is attached hereto and incorporated herein as Exhibit B.
- C. All of the above referenced insurance shall be maintained in full force and effect during the life of this Agreement, and for one year beyond where specified.
- D. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to maintain insurance of the type and amounts provided in this section.
- E. The following requirements and conditions shall apply to the respective insurance:
  - 1. The coverage amounts set forth above may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those required herein;
  - 2. The Service Provider's insurance shall not call upon the Municipality's insurance, and shall be primary in all respects to any insurance the Town may have;
  - 3. The Municipality shall not be responsible for any insurance deductible;
  - 4. All insurance shall be obtained from insurance companies authorized to transact insurance business in the Commonwealth of Massachusetts;
  - 5. The Municipality shall be an additional insured on all liabilities policies referenced above;
  - 6. The Municipality, through its Town Administrator, shall be a Certificate Holder on all insurance policies;

7. In the event any of the insurance policies are canceled before the expiration date, written notice will be provided to the Municipality in accordance with the policy provisions.
8. All liability policies shall be written on an “occurrence basis”.

**VIII. Form I-9 Verification and Right to Audit.**

- A. Service Provider represents that the individuals employed by the Service Provider in any capacity, including, but not limited to, employees, subcontractors and independent contractors, are authorized to work in the United States. The Service Provider represents and warrants that it has completed the I-9 verification process for all individuals the Service Provider has performing services for Municipality. Municipality maintains the right to audit the Form I-9s for all individuals the Service Provider has performing services for Municipality every six (6) months. Municipality will provide the Service Provider with five (5) days advanced written notice of its intent to perform a Form I-9 audit. In response to Municipality’s audit request, the Service Provider shall provide copies of all Form I-9s and any supporting documentation for all individuals who the Service Provider had performing services for Municipality at any time subsequent to the date upon which Municipality gave notice of the preceding Form I-9 audit. Notwithstanding the foregoing, neither the performance nor lack of performance of any audit by the Municipality, nor any failure of the Municipality to share the results of any such audit with Service Provider, shall relieve Service Provider of its obligations under this provision.
- B. The Service Provider agrees to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement for any issue arising out of the Service Provider’s hiring or retention of any individual who is not authorized to work in the United States.
- C. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to represent and warrant that any of its employees, subcontractors, agents and independent contractors are authorized to work in the United States and that it has completed the I-9 verification process for all individuals performing services hereunder. In addition, Service Provider shall cause any consultant or sub-consultant to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement for any issue arising out of such consultant’s or sub-consultant’s hiring or retention of any individual who is not authorized to work in the United States.
- D. Service Provider agrees to allow Municipality the right to inspect all documents and records provided to, or created by, Service Provider in its role as consultant to the Municipality.

**IX. Taxes and Certifications.**

- A. Service Provider is subject to and responsible for all applicable federal, state, and local taxes, and certifies, under pain and penalties of perjury, that it has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support in accordance with M.G.L. c. 62C, sec. 49A(B).

- B. Municipality represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to Service Provider upon written request.
  - C. Service Provider has the following federal identification number for income tax purposes:  
43-2003973
  - D. Service Provider certifies that it is not debarred from entering into a public contract in the Commonwealth of Massachusetts pursuant to M.G.L. c. 29, sec.29F.
- X. **Assignment.** Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment, which consent shall not be unreasonably withheld.
- XI. **Entire Agreement / Amendment.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by the duly authorized representatives of both parties in accordance with the laws of the Commonwealth of Massachusetts.
- XII. **Discrimination.** To the extent the following applies, Service Provider shall reasonably comply with all federal, state and local laws, rules and regulations applicable to the work including without limitation the requirements of M.G.L. c. 151B, Title VII of the Civil Rights Act of 1964, Title 11 of the American With Disabilities Act of 1990, and any and all rules, waivers, regulatory guidance and regulations promulgated by the Department of Public Utilities.
- XIII. **Confidential and Proprietary Information.**
- A. Notwithstanding anything to the contrary set forth herein, the Parties are not required to disclose information which they reasonably deem to be proprietary or confidential in nature, including trade secrets, pursuant any applicable statute or regulation including M.G.L. c. 25, sec. 5D and M.G.L. c. 30A. The Parties agree that, except as otherwise provided by law, and subject to the last sentence of this paragraph, any document disclosed by a Party and conspicuously marked on the face of such document as proprietary and confidential shall only be disclosed to officials, employees, representatives, and agents of either Party. Notwithstanding the foregoing, the good faith efforts of the Service Provider or the Municipality to comply with the state open meeting law and public records law, or with a decision or order of a court or governmental entity with jurisdiction over the Municipality, shall not be a violation of this Section.
  - B. **Ownership of Data and Documents.** All data and information, regardless of its format, developed or obtained under this Agreement ("Data"), other than the Service Provider's confidential proprietary information, will remain the sole property of the Municipality. The Service Provider must promptly deliver all Data to the Municipality at the Municipality's request. The Service Provider is responsible for the care and protection of the Data until that delivery. The Service Provider may retain one copy of the Data for the Service Provider's records, subject to the Service Provider's continued compliance with the provisions of this Agreement.
  - C. **Limitations on Customer Information.** Both Parties acknowledge and agree that the customer information is subject to, and must be maintained in compliance with, the

limitations on disclosure of the customer information pursuant to applicable laws and regulations. Municipality and Service Provider agree that customer-specific information provided to the Municipality in accordance with the Program and any agreements with the applicable LDC shall be treated as confidential to the extent required by law, including M.G.L. c. 93H, and any applicable LDC agreement or tariff. To protect the confidentiality of customer information:

1. Service Provider access to customer information is limited to those authorized representatives or duly licensed consultants of Service Provider, or any authorized third party, who have a legal need to know the information for purposes of this Agreement.
2. Service Provider warrants that it will not disclose, use, sell, or provide Customer Information to any person, firm or entity for any purpose outside of the aggregation program.
3. Service Provider and Municipality acknowledge and agree that customer information remains the property of the Municipality and that material breaches of confidentiality will constitute a default of this Agreement.

D. **Proprietary Rights, Survival.** The obligations under this Article XIII shall survive the conclusion or termination of this Agreement for two (2) years or such longer period of time as may be required by applicable law or regulation.

**XIV. Governing Law/Venue.** Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the Commonwealth of Massachusetts, in including Massachusetts conflict of law provisions. Jurisdiction and venue over any dispute, action or suit arising from this Agreement shall be in the Middlesex Superior Court, currently in Woburn, except to the extent that said court does not have subject matter jurisdiction, in which case the jurisdiction and venue should be the Woburn District Court. The parties shall subject themselves to the personal jurisdiction of these respective courts for the entry of any such judgment and for the resolution of any dispute, action, or suit. Service Provider agrees to accept service of process by certified mail at the address provided herein. In the alternative, by agreement of the parties, any such controversy or claim may be submitted for arbitration within the Commonwealth of Massachusetts pursuant to the applicable rules of the American Arbitration Association or as otherwise agreed to by the parties.

**XV. Severability.** If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and the parties shall in good faith negotiate to replace such provision by a valid, mutually agreeable and enforceable provision which so far as possible, achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

**XVI. Waiver.** No failure on the part of the Municipality to exercise, and no delay in exercising, any right under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any such right preclude any other right.

**XVII. Paragraph Headings.** Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

**XVIII. Compliance with Laws.** Service Provider shall comply with all applicable laws and regulations in the performance of the Services.

**XVIV. Notices**

Unless otherwise agreed to by the parties, all notices shall be mailed by certified mail/return receipt requested or by overnight mail service to the respective addresses set forth below, or to such other person and/or address as the respective party may by proper written notice as required herein provide to the other party.

Notice to the Municipality shall be sent to:

Town Administrator  
Stoneham Town Hall  
35 Central Street  
Stoneham, Massachusetts 02180

Notice to Service Provider:

Mr. Charles de Casteja  
Good Energy, L.P.  
232 Madison Avenue, 3<sup>rd</sup> Floor  
New York, NY 10016  
Phone: 212-792-0222  
Fax: 212-792-0223  
[charles@goodenergy.com](mailto:charles@goodenergy.com)

**[Signature Page Follows]**

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the Effective Date.

**TOWN OF STONEHAM**

By its Town Administrator (Signature and Printed Name)

Signature:

Printed name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Approved as to legal form

\_\_\_\_\_

**GOOD ENERGY, L.P.**

**By: Good Offices Technology Partners, LLC, and its General Partner**

BY: \_\_\_\_\_, duly authorized

PRINTED NAME OF SIGNATORY: Maximilian Hoover

TITLE OF SIGNATORY: Manager

# Resident Service Coordinator Proposal

The Stoneham Council on Aging along with the Stoneham Housing Authority has identified a substantial need for assistance at the housing authorities' senior housing. We are requesting funding for this position and sharing associated costs with Mystic Valley Elder Services. This on-site Resident Service Coordinator (RSC) will provide a supportive housing program directly at the housing authority that will:

- Allow residents to have direct access to a coordinator who can assist in care management, care advising and coordinate services for anyone seeking assistance
- Allow for medical/preventive interventions
- In-home mental health counseling
- Assist in personal care/hygiene
- 24 hour emergency access
- Meet nutritional needs by way of Meals on Wheels/ transportation
- Potentially decrease the amount of emergency calls to first responders

The goals of this program are to support "aging in place", independence, safety, and wellbeing of the residents who may need assistance as well as preventing possible evictions.

Currently 26 senior residents are being served in various home care programs by MVES. There are 209 units which is comprised of 226 seniors/disabled. At neighboring housing authorities, RSCs carry a caseload of 40-50 for homecare, along with supporting all residents with advice, resources and consultation as needed.

# COA Advocating for Resident Service Coordinator (RSC) Timeline

December 31,  
2013

- Memorandum of Understanding from MVES
- RSC Proposal

January 14,  
2014

- Stockwell Request

May 8, 2014

- Town Meeting Article Pass

January 8,  
2014

- Letter from Verizon

March 31,  
2014

- Response from Stockwell

June 2014

- Supportive Housing Program proposal to Elder Affairs from MVES

# COA Advocating for Resident Service Coordinator (RSC) Timeline

November 5,  
2014

- Letter of intent to Cummings Foundation

February 2,  
2016

- Elder Affairs Secretary visits Senior Center

June 22,  
2016

- Meeting with Secretary of Housing

April 6, 2015

- Advocated at State House

March 29,  
2016

- Legislative Breakfast

August 11,  
2016

- Letter of intent to Cummings Foundation again

# MVES Proposal for a Supportive Housing Site December 2013

Mystic Valley Elder Services and Stoneham Housing Authority  
Proposal for a Supportive Housing Site

Expense	Annualized Budget	MVES Share	SHA Share
	100% 1 FTE	50.00% of Salary & Benefits	50.00% of Salary & Benefits 100% of Building costs
CM Salary	\$42,000	\$21,000	\$21,000
PR Taxes and Fringe Benefits	\$11,550	\$5,775	\$5,775
Supervision	\$9,063	\$4,531	\$4,531
Activities Expenses	\$1,200	\$0	\$1,200
Internet access	\$1,128	\$0	\$1,128
Other Misc. costs	\$1,000	\$0	\$1,000
Start-up Costs**	\$2,500	\$0	\$5,000
Administrative Overhead(7%)	\$8,544	\$4,272	\$4,272
Total	\$76,985	\$35,578	\$43,906

If the lease agreement with Verizon is agreed upon, the COA will receive \$28,800 per year; however, we would still request financial support from the town of \$6,720.

\*\*\* Includes a cost of a laptop, VPN solution to connect to MVES, a printer, a desk and file cabinets

# Pending Funding Sources

- If the lease agreement with Verizon is agreed upon, the COA will receive \$28,800 per year; however, we would still request financial support from the town of \$6,720.
- State Supportive Housing Program
- Cummings Foundation
- Stockwell Fund

**APPLICATION FOR BLOCK PARTY**

(Return to: Board of Selectmen, 35 Central Street, Stoneham)

2016 AUG 17 P 1:18  
 BOARD OF SELECTMEN  
 STONEHAM

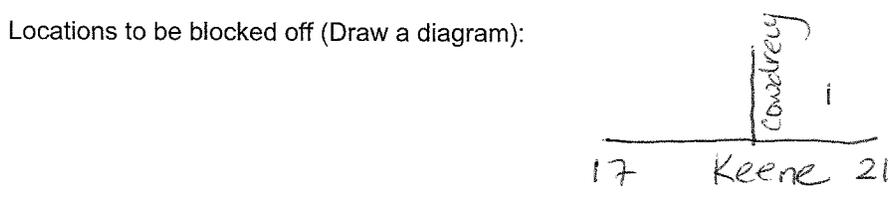
Applicant Name: Amy Nedroscik

Applicant Address: 17 Keene St.

Applicant Day Phone#: 781-962-6277

Applicant Evening Phone#: (same)

Location of Block Party: Keene St + Cowdrey St.



Date and time: Sept. 17, 2016 1 pm - dark

*rain date 9/18/16 1pm - dark*

Signature of Applicant: Amy Nedroscik

Signatures, with addresses, of all neighbors who will be affected by the Block Party:

Name	Address	<u>Signature</u>
Kathleen + Mike Carey	19 Keene St.	Kath Carey
Brenna + Dave Langemann	21 Keene St.	Brenna Langemann
Mia + Ira Hoffman / Melender	1 Cowdrey St.	<i>[Signature]</i>
Sebastian + Esther Dasilva	24 Keene St.	E. Dasilva
Maureen + Kevin Kelly	22 Keene St.	M Kelly

Block Party requests must be received in the Selectmen's office by the Wednesday preceding the meeting that precedes the Block Party. Det Diane Doherty

For Office Use Only:

Approved: *[Signature]*  
 Chief of Police

# APPLICATION FOR BLOCK PARTY

(Return to: Board of Selectmen, 35 Central Street, Stoneham)

TOWN OF STONEHAM  
BOARD OF SELECTMEN

**Applicant Name:** Andrea Robin

**Applicant Address:** 45 Windsor Rd.

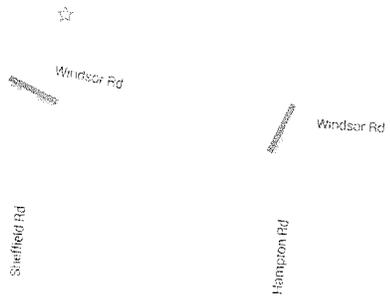
**Applicant Day Phone#:** 617-501-1808

**Applicant Evening Phone#:** Same as above

**Location of Block Party:** Windsor Rd, between Sheffield and Hampton.

**Locations to be blocked off (Draw a diagram):**

2016 AUG 22 A 9:34



**Date and time:** 1 pm - 6 pm Sept 24<sup>th</sup> 2016 (Sept 25<sup>th</sup> 2016 rain date)

**Signature of Applicant:** *Andrea Robin*

**Signatures, with addresses, of all neighbors who will be affected by the Block Party:**

Address	Name/Signature
47 Windsor Rd	<i>[Signature]</i>
45 Windsor Rd	<i>Andrea Robin</i>
43 Windsor Rd	<i>[Signature]</i>
41 Windsor Rd	<i>[Signature]</i>
39 Windsor Rd	<i>Jane Francis</i>
8 Hampton Rd	<i>[Signature] / Ivan Collazo</i>
40 Windsor Rd	<i>[Signature]</i>
42 Windsor Rd	<i>[Signature]</i>
46 Windsor Rd	<i>[Signature]</i>

Block Party requests must be received in the Selectmen's office by the Wednesday preceding the meeting that precedes the Block Party.

For Office Use Only:

Approved: Chief of Police

*[Signature of Chief of Police]*

APPLICATION FOR BLOCK PARTY

(Return to: Board of Selectmen, 35 Central Street, Stoneham)

Applicant Name:

Nicole Taranto

Applicant Address:

7 Dinanno Road

Applicant Day Phone#:

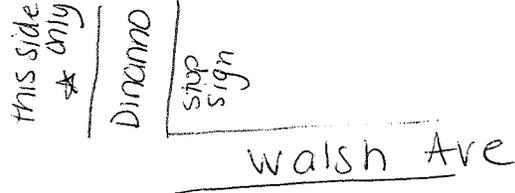
~~617-529-5731~~ - 617-529-5731

Applicant Evening Phone#:

Location of Block Party:

#1-7 Dinanno Road

Locations to be blocked off (Draw a diagram):



Date and time:

Sept 10<sup>th</sup> 4-8pm rain date Sept 17<sup>th</sup> 4-8pm

Signature of Applicant:

Nicole Taranto

Signatures, with addresses, of all neighbors who will be affected by the Block Party:

Name	Address
[Signature]	1 Dinanno Road
[Signature]	2 Dinanno Road
[Signature]	3 Dinanno Road
[Signature]	4 Dinanno Road
[Signature]	5 Dinanno Road
[Signature]	6 Dinanno Road
Nicole Taranto	7 Dinanno Road

Block Party requests must be received in the Selectmen's office by the Wednesday preceding the meeting that precedes the Block Party.

For Office Use Only:

Approved:

Chief of Police

2016 AUG 31 A 10:37

BOARD OF SELECTMEN

APPLICATION FOR BLOCK PARTY  
TOWN OF STONEHAM  
BOARD OF SELECTMEN

(Return to: Board of Selectmen, 35 Central Street, Stoneham)

2016 AUG 31 P 2:09

Applicant Name:

Shannon Crowley

Applicant Address:

1 Longbow Rd

Applicant Day Phone#:

781 279-0194

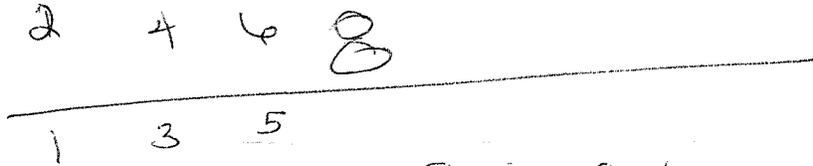
Applicant Evening Phone#:

617 600-7405

Location of Block Party:

Longbow Rd

Locations to be blocked off (Draw a diagram):



Date and time:

Sat 24 2016 3am - 10am

Signature of Applicant:

Shannon Crowley

Signatures, with addresses, of all neighbors who will be affected by the Block Party.

Name	Address
Shannon Crowley	1 Longbow Rd
Spezzafino	5 Longbow Rd
Johnson	8 Longbow Rd
McGinnis	3 Longbow Rd
Joe Fallick	4 Longbow Rd

Block Party requests must be received in the Selectmen's office by the Wednesday preceding the meeting that precedes the Block Party.

For Office Use Only:

Approved:

Chief of Police

Sil Hupert

2 Longbow Road

# Town of Stoneham

Office of the Town Administrator

35 Central Street  
Technology  
Stoneham, MA 02180

(781) 279-2644



Information

## Social Media Policy

### 1. PURPOSE

The following policy pertains to official (“Town”) and non-official (“Personal”) use of social media services and tools.

The Town permits the use of social media sites as a means to disseminate information from the Town to the members of the public. Consequently, the Town has both an expectation and a responsibility regarding the integrity and presentation of information posted on its social media sites and the content that is attributed to the Town, its Departments and its officials.

### 2. DEFINITIONS

“Social media sites” means content created by individuals using publishing technologies through and on the internet. This includes but is not limited to websites, mobile applications, tablets or any other device that connects to the internet. The types of content and examples of services to which this policy applies include, but are not limited to

- Social Networking websites (e.g. Twitter, Myspace, Facebook, LinkedIn, Pinterest, Snapchat, Yik Yak);
- Multimedia sharing websites (e.g. Flickr, YouTube, Vimeo, Picassa, Shutterfly);
- Blogs (e.g. Wikipedia, PBwiki, Wikispaces, wordpress);
- Forums and discussion boards (e.g. Google Groups, Yahoo! Groups, Yammer);
- Comment sections of any website, app or blog (i.e. a news website, blog);
- Personally managed websites, blogs, etc.
- On-line polls and surveys (e.g. Survey Monkey, Doodle)
- Any other web site or application on which user can post texts, media, etc.

“Official Social Media” is:

Any of the sites or services listed in the definition section of this policy and their affiliated accounts which were established by and through the Town of Stoneham or are maintained by the Town of Stoneham, its employees, officials, committees, commissions or boards.

### 3. GUIDELINES FOR OFFICIAL SOCIAL MEDIA SITES

1. The establishment of Town social media sites is subject to approval by the Town Administrator or his/her designee.
2. The Town reserves the right to edit the content of or terminate any Town social media site at any time without notice.
3. The content of Town social media sites shall only pertain to Town-sponsored or Town-endorsed programs, services, and events. Content includes, but is not limited to, information, photographs, videos, and hyperlinks.
4. All Town social media sites shall adhere to applicable federal, state and local laws, regulations and policies. This includes, but is not limited to laws pertaining to Copyright and Fair Use.
5. Any content maintained on a Town social media site that is related to Town business, including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record.
6. Employees representing the Town on official Town social media sites shall conduct themselves at all times as a professional representative of the Town and in accordance with all Town policies. These policies include but are not limited to the Town's Ethics Policy and the Discrimination and Harassment Prevention policy.
7. Postings must contain information that is freely available to the public and not be proprietary or confidential as defined by any Town policy or state or federal law.
8. Any person authorized to post items on any of the Town's social media sites shall review, be familiar with, and comply with the social media site's use policies and terms and conditions.
9. Any person authorized to post items on any of the Town's social media sites shall not express his or her own personal views or concerns through such postings. Postings shall only reflect the views of the Town.
10. Town social media sites will use authorized Town contact information for account set-up, monitoring and access. A designee of the Town Administrator shall setup all accounts, maintain a list of accounts and store access credentials.
11. The use of personal email accounts or phone numbers by any Town representative is not allowed for the purpose of posting, setting-up, monitoring, or accessing a Town social media site.
12. Any reference requests received through any Social Media site for current or former employees must be directed to the Town's Human Resources Department.
13. Private messaging of any kind is not allowed over official Town social media accounts.
14. Though information and notices may be posted on official social media accounts, official Town social media sites do not replace the Town's required notices and standard methods of communication.
15. Any posted content on Official Social Media sites that include pictures, photographs, likenesses, or images cannot under any circumstances depict children under the age of 18, and cannot include the names unless the individual or guardian first sign a release form which expressly authorizes the Town of Stoneham to use such image and likeness online.
16. If possible, public comments will be turn-off to prevent the possibility of inappropriate messages appearing on social media channels.
17. Absent prior authorization, postings to Town social media sites shall NOT contain any of the following:
  - Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
  - Profane language or content;
  - Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, military services, national origin, physical or

mental disability, sexual orientation, as well as any other category protected by federal, state, or local laws;

- Sexual content or links to sexual content;
- Solicitations of commerce;
- Conduct or encouragement of illegal activity;
- Information that may tend to compromise the safety or security of the public or public systems; or
- Content that violates a legal ownership interest of any other party.

#### **4. MONITORING**

There is no guarantee of privacy for election communications. The Town reserves the right to monitor content on all Official Social Media sites and to modify or remove any messages, posting, or images that it deems in its sole discretion and judgment to be abusive, defamatory, violation of copyright, trademark, or other intellectual property rights, or otherwise in violation.

Any post, comment, or remark that contains obscene or sexual language, personal attacks, insults, profane language, racist or discriminating language, or personal or private information will also be removed.

The Town reserves the right to take appropriate disciplinary action for any violation of this Policy on any Official Social Media Site or non-Official Social Media site which comes to its attention.

#### **5. NON-OFFICIAL / PERSONAL USE**

Town employees, officials, committee members, commission members or board members who use social media and social networking services and tools for strictly personal use outside of the workplace do not require approval to do so. However, the Town recognizes that these types of tools can sometimes blur the line between professional and personal interactions. Therefore, employees, officials, committee members, commission are reminded that as representatives of the Town of Stoneham the above rules and guidelines must be taken into consideration when participating in these services at any time, particularly when identifying themselves as representatives of the Town or when context might lead to that conclusion. Use discretion and common sense when employing social media to help prevent inadvertently compromising professional, legal, or ethical standards.

Employees may not use social media services and tools for personal use while on work time or when using Town provided equipment, unless it is work-related as authorized by the Department Head. Employees should have no expectation of privacy when using social media sites at the workplace, or when using Town computers, systems, or other technology. The Town reserves the right to access, view and act upon any information on its computers, systems, or other technology without notice.

In a publicly accessible forum, Town employees may not disclose any Town-related information that is not already considered public information. This rule applies even in circumstances where password or other privacy controls are implemented. Failure to comply may result in disciplinary action. This policy does not, however, prevent Town employees from discussing the terms or conditions of their employment, unfair labor practices, or otherwise exercising their rights to collective bargaining.

Commission, committee and board members should make it clear that they are speaking of their own opinions and not for the board or commission when using personal social media channels.

## **6. NON-COMPLIANCE**

Non-compliance with this policy may result in any or all of the following:

- Limitation or revocation of individual or unit rights to use or participate in Town-related social media;
- Removal of posts or social media accounts; and/or
- Corrective or disciplinary actions and sanctions, as defined in the Town Personnel Policies.

## **7. POLICY CHANGES**

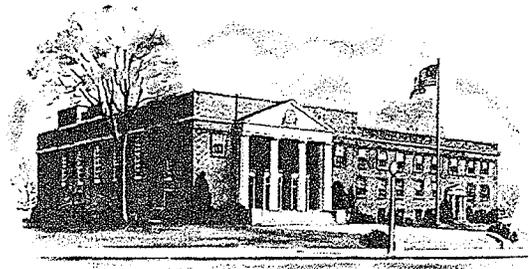
The Town reserves the right to change, modify, or amend all or part of this policy at any time.

## **8. ABOUT THE POLICY**

**This policy was adopted by the Board of Selectmen on: XXXXX**

If you have any questions about this policy, please consult with your Department Head.

9-01-16



TOWN OF  
STONEHAM  
MASSACHUSETTS

[www.stoneham-ma.gov](http://www.stoneham-ma.gov)

OFFICE OF TOWN PLANNER  
35 CENTRAL STREET  
STONEHAM, MA 02180-2087  
TEL: 781-507-2445  
FAX: 781-507-2605  
[cwortman@stoneham-ma.gov](mailto:cwortman@stoneham-ma.gov)

ERIN WORTMAN

TOWN PLANNER

August 24, 2016

Debbie Pettengill, Assistant to the Town Administrator  
Town Hall, 35 Central Street  
Stoneham, MA 02180

RE: 2016 Intern Report: Town Planner

To Whom It May Concern:

In the summer of 2016, I had the pleasure of having Stoneham resident and university student Caroline Thompson for a second year. Ms. Thompson worked 10 hours a week starting on May 9, 2016 until Thursday, August 25, 2016. Her main responsibilities included the marketing and logistics of Pop-Up Stoneham events throughout the summer and working with municipal departments and the Stoneham Chamber of Commerce on a Guide to Doing Business in Stoneham.

Below are highlights and metrics of her work:

**Pop-Up Stoneham:**

Outreach efforts to businesses:

- Worked closely with the Stoneham Square Neighborhood Group, who coordinated outreach to businesses for coupons. She took over the coupon outreach efforts for September and August, but no business contacted replied. August and September coupons were for Honey Dew and Amore Pizza, who told her earlier in the summer that they would do coupons for any event.
- Co-sponsoring with YMCA, Boys & Girls Club, the Energy Barre, Senior Center, and Boston Big Screens was coordinated before Town Planner's leave. Several businesses (Body Mind Systems, Fire Up Fitness, Girl Scouts) reached out to her through the SSNG. A representative from First Descents heard about Pop-Up through her posts on the Stoneham Community Group Facebook page and wanted to do an event with Pop-Up Stoneham. She reached out to Michaels primarily to coordinate a teen crafting event, but they reached a conclusion with middle school age as the target audience.

Outreach efforts to community:

- Posted all info on Town website. However, since that's not the primary point of searching for many, she posted on the Stoneham Community Group Facebook group, Stoneham Millennials Facebook group (which she created last year), attended STAC and SSNG meetings for outreach, posted in the Library, Town Hall, DPW, Kushala Sip, and the Police Box. Co-sponsors also printed out outreach graphics for their patrons.
- Created a Pop-Up Stoneham Facebook page on August 3, which posts updates and posts to the Community Group and Millennials Group (364 members)

- 1036 people were reached with my update with the September schedule, 93 followed through with the link that day, 21 the next day.
- Stoneham Independent copied posts/updates to the Town website and put them in the newspaper
- Created a short URL that directs to the Town page to track the number of clicks and the source of traffic to the Pop-Up page. The short URL makes it easier for posting in groups and also putting on the flyers, so viewers can type in the URL easily on-the-go. The short URL is [bit.ly/popupstoneham](http://bit.ly/popupstoneham). As of 11:30 am on August 24, 2016, the URL has gotten 387 clicks.
- Posted an informational lawn sign with a QR code in front of the Common along Main St in mid-July to advertise about Pop-Up Stoneham

Metrics as of August 25, 2015:

Event	Date	Co-sponsor	Number of Participants (rough)	Outreach (quantified)
Picnic and Putt	June 8	Boys & Girls Club	50	41 likes on Facebook group posts
Tai Chi	June 14	Senior Center	15	n/a
Jacki Sorenson Aerobics	June 20	Senior Center	5	n/a
Fun with Bubbles	June 21	YMCA	60	11 likes on Facebook group posts
Martial Arts	June 29	Body Mind Systems	25	6 likes on Facebook group posts
Zumba	July 9	YMCA	10	13 likes on Facebook group posts
Bootcamp	July 16	YMCA	10	5 likes on Facebook group posts
Barre	July 21	The Energy Barre	10	9 likes on Facebook group posts
Tabata	July 23	YMCA	5	3 likes on Facebook group posts
Barre	July 30	The Energy Barre	30	18 likes on Facebook group posts
Millennial Cornhole Tournament	August 3	N/A	20	11 likes on Facebook group posts, 52 clicks on short URL for signup page

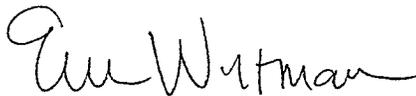
Crafting on the Common	August 13	Michaels	15	72 reached via Pop-Up page, 4 likes on Facebook posts.
Baby Boot Camp	August 18	Baby Boot Camp	10	104 reached via Pop-Up page
Musical Theatre Dance Class	August 27	Stoneham Theatre		664 reached via Pop-Up page (as of Aug 24)
Club Night	September 7	Boys & Girls Club		8 reached via Pop-Up page (as of Aug 24)
Movie Night	September 9	Boston Big Screens and Stoneham Girl Scouts		940 people reached, 2 shares via Pop-Up page (as of Aug 24)
Yoga	September 11	First Descents		8 reached via Pop-Up page (as of Aug 24)

**Guide to Doing Business in Stoneham:**

The intern worked on the Guide to Doing Business in Stoneham from early July to August 25. The existing guides from the cities of Quincy, Brockton, and Peabody were used as case studies for the Guide. Stoneham's guide is more for clarity and ease for the prospective entrepreneur, and less for in-depth information on the necessary forms than these case studies are. Most of the information in the guide is from the town website and from discussion with the Building Inspector and the Town Clerk as well as the Executive Director of the Stoneham Chamber of Commerce. The guide was sent out to department heads and local contacts on August 21, for requested comments by August 31. The Town Planner will use this data and feedback to finalize the Guide for electronic publication.

As evident by this communication, Ms. Thompson was an exceptional intern and the Town benefited greatly from her intelligence, work ethic and efforts this past summer. Please see me with any questions or concerns.

Thank you in advance,



Erin Wortman  
Town Planner



## Town of Stoneham Summer Internship Summary Report

Summer 2016 was the first time in recent knowledge that the Stoneham Public Library applied for and employed a summer intern through the Town's internship program. The weeding project, detailed in the included internship description, was bigger than one summer intern would reasonably accomplish; however, library staff broke it down into smaller sections. Most of the Library's collections have not been weeded, even based on condition and popularity, in many years. The intern selected, a Stoneham resident and college student in Virginia, pulled books off of the shelf based on a pre-printed list. This list was composed of items that had not circulated in *16+ years*. (For many of the sections, the library standards list 5-7 years of non-circulation. The Library Director presented the tentative guideline of 10 years of non-circulation to the Trustees and Library staff, all who had the opportunity to give input before work began.) Once a senior staff person made the decision about what to do with each item pulled, the intern processed or reshelfed each item.

Utilizing this intern saved the Library approximately \$700. Furthermore, however, there were also intangible savings. The Library staff were more easily able to jumpstart this desperately needed project without using extremely limited library funds or after major time adjustments for current staff. The project is currently being continued by senior "tax" volunteers and library volunteers.

TO: Ann Marie O'Neill

FROM: Dava Feltch Kilbride

RE: Summer Intern Program

Date: August 29, 2016

This summer, I had the pleasure of working with Michael Germano, a sophomore at Southern New Hampshire University. Michael worked 20 hours a week from July 5, 2016, through August 31, 2016. Beyond Michael's primary responsibilities which are outlined below, Michael assisted me in day to day tasks such as large mailings, filing, copying documents, meeting preparation, and typing. He was always eager to participate and to learn why certain tasks were being performed. Michael also attended every public Board meeting that was held in July and August in an effort to better assist me and the Board. He was a diligent and hard-working employee and was a wonderful addition to this office.

1. Deliverables Worksheet – Michael was in charge of creating and maintaining a comprehensive list of deliverables to be used to track and organize tasks to be completed by Town employees as a result of direct request made by a Board member.
2. Minute Reconciliation – As a result of the large number of meetings held by the Board in 2016, as well as staffing changes in the Board's office, it was necessary to reconcile the minutes for 2016. With very little understanding of how meetings are scheduled and held, Michael worked to create a comprehensive list of meetings and minutes maintained by the Board.
3. Social Media – Michael created a list of official/unofficial Facebook pages maintained by Town Boards and Committees.
4. Board and Committees – Michael created a master list of Boards and Committees as well as positions available.
5. Licensing – Michael assisted me in comparing surrounding communities licensing practices and procedures.

It was a pleasure working with Michael and I feel that he accomplished a great deal. I am hopeful that he will return next summer to continue his good work. Thank you.

## Town of Stoneham

### **Summer Intern Farah Ridore for Catherine Rooney**

#### *Secretary to the Planning Board, Board of Appeals, and Conservation*

#### **Completed Responsibilities:**

Farah started on August 1, 2016 and her termination will be on September 1, 2016. Farah worked 20 hours per week. Having Farah back for her 2<sup>nd</sup> year of Internship allowed her to step into the position and be productive her first day of work.

#### **Conservation**

- Filing, sorting, and archiving files by address both in office and file room
- Assisting in administrative duties, ie., bill processing, certified mailings for petitions
- Creating pendoflex folders for petitions
- Contacted Roofing and Plumbing contractors for Whip Hill bids and coordinated schedules for site visits
- Attended Town Meetings
- Review agendas for approval on website
- Assisted with meeting preparations, transporting files to Whip Hill, set up of meeting rooms
- Create and copy mailing packages for Board members
- Assisting for computer support, ie., laptop crash
- Vacation coverage for Cathy Rooney
- Documented all correspondence for Forest Ridge 40 B Project
- Research assistance with prior petitions and decisions.
- Run administrative errands, ie drop off plans for copying, files for Whip Hill, member packages to Post Office
- Interact with petitioners and answered their policy and procedural questions

#### **Planning Board & Board of Appeals**

- Updated Minutes from Planning Board and Board of Appeals meetings
- Filing, sorting, and archiving files by address both in office and file room
- Review agendas for approval on website
- Created Pendoflex file folders for petitions
- Assisted with meeting preparations and set up of meeting rooms
- Create and copy mailing packages for Board members
- Vacation coverage for Cathy Rooney
- Reviewed Planning Board agendas for ANR's, sorted and updated for filing
- Update ANR and Accessory Dwelling spreadsheets by date from office folders
- Attended Town Meetings
- Interact with petitioners and answered their policy and procedural questions

Sept 1, 2016

Intern Report – Stoneham Council on Aging

Intern – Vanessa Parker

Dates of Employment: 7/25-8/31/16

1. Outreach Program at local housing authority – Intern organized the delivery of bread, informational material and greeting cards to seniors every Wednesday from 11:30-1pm. Intern was instrumental in establishing ongoing relationships with seniors, conversing while providing the above mentioned and informing individuals of the programs and activities at the senior center. Often encouraged seniors to participate in programs in the community.
2. Researched and distributed information about employment opportunities and resources for seniors as well as training programs.
3. Senior Discounts – researched and created a display for the center of local discounts for seniors which include retail, restaurant, medical, transportation, local attractions, internet, telephone and other utilities.
4. Completed and mailed “MySeniorCenter” key tags to new members. This included inputting data into the software, activating the key card, creating a generic welcome letter to all new members and mailing- this was an ongoing task throughout the internship.
5. Created an informational packet for a new program (Safe at Home) to be rolled out in October of 2016. The packet includes tip sheets, various senior resource tri-folds, a laminated resource directory, File of Life magnet, an emergency preparation guide and a code red flyer. Intern also researched and ordered night lights and other safety devices to be distributed to program participants.
6. Assisted in implementing and executing special events at the center such as our End of Summer Dance, Men’s Breakfast and various ice cream socials.
7. MySeniorCenter – this software allows the COA to compile data for grants and assessing program viability.
  - Intern quickly familiarized herself to the software and assisted in updating our participant list- removing those who have relocated or are deceased.
  - Intern also input daily activity data for year 2015-16.

- Intern researched and relayed to staff ways to utilize other capabilities of the software that were not previously used such as outings and shopping trips.
  - Intern supported staff in transitioning from “paper” data collection to utilizing the computer which was not utilized at our reception area until this summer.
8. Assisted Director in preparing the 2017 Formula Grant to Executive Office of Elder Affairs(EOEA). Collected data needed for annual report to EOEA as well.

Town of Stoneham  
Department of Public Works  
Bob Grover, Director  
CC: Jim McIntyre, Chief of Police

Dear Mr. Grover,

If you ever believed that relatively small improvement to a town's public works could provide such tremendous benefit (and relief) to its citizens, please read the following letter with the assurance that it's entirely possible.

On behalf of the residents of the Colonial Park neighborhood and neighboring streets; the faculty, parents and students of Teachable Moments Stoneham; and the parents and students of Maria Luti's Montessori daycare (8 Rustic Rd), we would like to request that the town of Stoneham install a crosswalk with pedestrian signage at the corner of Rustic Road and Franklin St.

### **A Frightful "Game" of Chicken**

Each morning, I walk my 18-month old daughter and 4 year-old son down the street to attend Teachable Moments Stoneham. Once we reach Franklin Street, we confront incessant streams of fast-moving cars. If not for the goodwill of drivers in passing cars in both directions to brake for a moment to let us pass, or the rare moment when the traffic abates, we're left to sit and wait for the chance to cross. Our neighbors on Rustic Road, also with a 18-month old attending Teachable Moments, must do the same, as do countless other parents who park on Rustic Road in the morning and evening to drop off and retrieve their beloved little ones.

Often, as families set out to cross - a parent's hands nervously clenching their childrens' - cars traveling at a high rate of speed will come upon the pedestrians quickly. Needless to say, it's terribly frightening for children and parents alike. For evening events held on a regular basis at Teachable Moments, between 10 and 20 individuals must make the crossing of Franklin from Rustic Rd. It's simply dangerous and the risk can be alleviated by making oncoming cars aware of pedestrian traffic through highly noticeable signage and street markings.

In addition, Maria Luti and the 8-10 pupils of her home daycare at 6 Rustic Rd will often take walks to see the horses at Weiss Farm or to [visit the residents](#) of The Arbors Assisted Living Center. They too are faced with a dangerous crossing of Franklin St. as the group walks hand in hand to the other side.

### **Extra Effort for Emergencies**

The wonderful caregivers at Teachable Moments are faced with another compounding challenge when dealing with the traffic of Franklin Street. As the school's emergency plan calls for them to vacate the building in the event of smoke, loss of heat, etc., the point of collection

(evacuation site) for the children by law is the Colonial Park Elementary School, which is accessed most quickly by crossing Franklin Street directly in front of the school and continuing down Rustic Rd. To implement additional safety measures for the educators and their young students is to alleviate a great concern in what could already be a stressful time for the group.

As you know this is a high traffic road especially during commuting hours being a primary exit for Melrose residents and a mile from the Melrose Highlands train station. This happens to coincide with pickup and drop off times. Not to mention during the winter months it is often dark or dusk. The addition of the crosswalk would relieve the fear of residents, drivers, parents, Teachable Moments, and children; and would be a small measure that could prevent an unthinkable tragedy.

The following are signatures of concerned local parents, resident taxpayers of Stoneham, and other parties who believe that a proper crossing at Rustic Rd and Franklin St. is not only needed, but is the right step in keeping our community and its next generation safe.

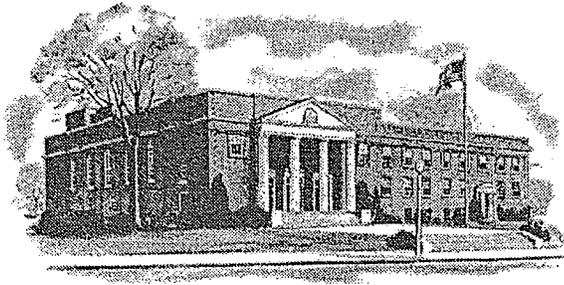
We thank you, in advance, for partnering with us to make the safe street crossing a reality and relief for those who would benefit from it each day.

Sincerely,

The image shows two handwritten signatures in black ink. The first signature is 'Nathaniel' and the second is 'Carla'. Both are written in a cursive, flowing style.

Nathaniel and Carla Eberle  
5 Rustic Road

Jessica and Mike Lord  
1 Rustic Road



TOWN OF  
STONEHAM

MASSACHUSETTS 02180

TOWN HALL  
35 CENTRAL STREET  
STONEHAM, MA 02180  
TEL: (781) 279-2600  
FAX: (781) 279-2602

TOWN ADMINISTRATOR

September 1, 2016

Ms. Kathleen J. Freeman, Director  
Greater Boston Transmission Projects  
Eversource Energy  
1 NSTAR Way, NE 39  
Westwood, MA 02090  
BY E-MAIL ([Kathleen.Freeman@eversource.com](mailto:Kathleen.Freeman@eversource.com)) and First Class Mail

Re: Host Community Agreement and Mitigation Provisions

Dear Ms. Freeman:

I am writing you in my capacity of Interim Town Administrator for the Town of Stoneham to express the disappointment of the Town with respect to Eversource's failure to date to respond or engage in a process or discussions regarding a Host Community Agreement and mitigation. I direct this letter to you because of your earlier letter statements to the Town regarding Eversource's goal of working cooperatively together. I do so with the sincere hope and belief that you will work, together with others at Eversource, to fulfill those statements and commitments set forth in the letter. On September 24, 2015 you wrote the following to the Chairman of the Board of Selectmen:

We firmly acknowledge that transmission projects of this type require a great deal of coordination, collaboration and open communications. ... We will continue our efforts to address any concerns and questions expressed by stakeholders, find solutions, and provide timely Project information. ...

Beyond these steps, Eversource is open to discussing any practical construction impact mitigation idea that will help to address community concerns and avoid undue inconvenience to town residents and business owners (our customers), and we are willing to enter into a "Host Community Agreement" with Stoneham detailing our agreed-upon construction impact mitigation measures.

Your letter, with its goals and commitments set out therein, was copied to Governor Baker, U.S. Representative Katherine Clark, State Senator Jason Lewis, State Representative Michael Day, and others. We are confident that these representations were expressed in good faith and with the intent of following through going forward. We understand that an administrative process, such as the one before the Massachusetts Energy Facilities Siting Board, can cause parties to overlook the bigger picture and the clear benefits of working together toward a mutually satisfactory

and approach. We are, however, deeply disappointed in the lack of response to Stoneham's proactive approach to commence discussions regarding the Host Community Agreement and mitigation measures. Eversource has yet to present an approach or parameters for a Host Community Agreement to Stoneham representatives. More disappointing has been the lack of any substantive response to the Town's July 5, 2016 letter to Eversource, outlining specific needs and potential costs. (A copy of that letter, on which you were copied, is attached hereto.) The outreach of special counsel brought on by the Town, in large part to jump start discussions and negotiations has also gone without any substantive response by Eversource for over a month's time. This is despite representations that a response would be provided as soon as possible.

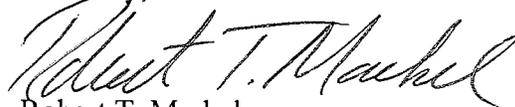
What the Town respectfully request from Eversource, however, is not simply a response, but rather a response that recognizes and addresses the significant impacts the transmission line and its infrastructure will have on Stoneham both during construction and for years and decades thereafter. As the Town has stated on a number of occasions and in various forums, it is both wrong and unfair to externalize costs of this project onto the residents and businesses of Stoneham. Now is the time for Eversource and the Town to come together to address these important mitigation issues, in the Host Community Agreement.

I am both hopeful and confident, based your above referenced correspondence that as Director of Greater Boston Transmission Projects for Eversource, you will be able to focus the attention of the company on the process and goals set out in your September 24, 2015 letter.

I look forward to hearing from you so that Eversource and Stoneham can move ahead to mutually address these important issues. In furtherance thereof, I have requested that after hearing from you regarding moving this matter ahead and establishing a process to do so, Town representatives supplement the July 5, 2016 host community agreement/mitigation letter to include any further town and/or community requirements identified since that time, such as the need identified by the Town's Fire Chief for a fire engine company to be maintained on the opposite side(s) of the construction routes.

Thank you.

Sincerely,



Robert T. Markel

Interim Town Administrator

cc: William Zamparelli, Eversource Community Relations  
& Economic Development Representative  
(By E-Mail - [William.Zamparelli@eversource.com](mailto:William.Zamparelli@eversource.com) )

Ms. Beverly A. Shultz, Project Manager  
Transmissions (By E-Mail - [Beverly.Schultz@eversource.com](mailto:Beverly.Schultz@eversource.com))

William H. Solomon, Town Counsel  
(By E-mail - [attywhs@comcast.net](mailto:attywhs@comcast.net))

Robert Dewees, Jr., Esq., Nixon Peabody, LLP  
(By E-Mail - [RDEWEES@nixonpeabody.com](mailto:RDEWEES@nixonpeabody.com))



September 24, 2015

The Honorable Thomas Boussy  
Chairman, Stoneham Board of Selectmen  
Stoneham Town Hall  
35 Central Street  
Stoneham, MA 02180

Dear Chairman Boussy,

Thank you for the Town's continual dialogue regarding the proposed Woburn-Wakefield Line Project ("Project"). As discussed at our most recent meeting on August 14, 2015, we value your input as we pursue the least disruptive and most beneficial solution that addresses transmission system reliability and the Greater Boston region's growing electrical demand. As you know, Eversource actively sought community input on the proposed Project and route design, listened to suggestions and concerns, and analyzed the suggested design changes based on local feedback and concerns. We understand projects of this type are challenging, but we are confident that our Project plan minimizes impact and maximizes benefit. In fact, this Project brings significant benefit to Stoneham, including hundreds of thousands in annual local property tax revenues, the creation of hundreds of area jobs during construction, and energy cost savings.

Having a reliable electric delivery system is vital to serving our basic daily needs and supports economic growth in both Stoneham and the surrounding region. As we have previously discussed, our proposed transmission projects respond to system-wide electric reliability and capacity needs, as determined by the independent power system operator for New England, ISO-New England. The proposed Woburn-Wakefield Line Project is a critical part of a 40+ project solution-set that will provide the residents and businesses of Stoneham, along with their neighbors in towns and cities across the Greater Boston area, more reliable and less costly power. By addressing the reliability needs and minimizing system constraints, this suite of projects will strengthen the region's electric system and save Massachusetts electricity customers hundreds of millions of dollars per year. Until these projects are built, Massachusetts consumers will continue to pay higher energy costs.

Eversource will proceed to file an application with the Massachusetts Energy Facilities Siting Board (EFSB) identifying the Montvale Ave./Main St. route as the "preferred" Project route, as it is the most effective and efficient means to address the identified reliability need. As part of the EFSB's approval process, we must also identify a "noticed" alternative route that is geographically distinct from the "preferred" route. We identified the "Southern Route"

(Forest/Marble/Green/Water St.) as the "Noticed Alternative Route" for our Petition. More about route selection is detailed in the Appendix.

We firmly acknowledge that transmission projects of this type require a great deal of coordination, collaboration and open communication. That is what we have endeavored to do, including more than a dozen forums with Stoneham's elected leaders, department staff, and the public. We will continue our efforts to address any concerns and questions expressed by stakeholders, find solutions, and provide timely Project information. We will ensure that potential community impacts are managed effectively using the following proactive methods and we welcome your feedback on any other suggestions that may improve our Project communications:

- We will take a very hands-on, individualized approach to protect the interests of potentially impacted customers during the construction and restoration phases of the Project. We will meet with residents, business owners and municipal officials before, during, and after construction is complete to respond to their concerns and answer questions.
- We will host pre-construction briefings with municipalities, business owners and other stakeholders to outline the construction process, key milestones and expected timelines, and will work with each, as needed, to mitigate Project impacts.
- We will work directly with town officials to develop an effective traffic management plan to minimize construction impacts on local traffic.
- We will work with each business and/or property owner along the route to ensure continued access to their facilities.
- We will take into consideration community impacts, events and other local activities when proposing work hours and activities in key areas of town.
- Areas disturbed by construction activities will be restored to the same or better condition.
- The Project website will continue to provide an overview of the Project, timely project updates, route maps, and contact information.
- A dedicated, toll-free phone line is available for the general public to ask questions, voice concerns, or express ideas about the Project and construction activities. Our commitment is to respond to all requests promptly.

- We will keep municipal officials updated on upcoming construction activities with regular email updates.
- Pamphlets, letters or postcards will be periodically mailed, or hand-delivered, to business owners and abutting property owners to keep them apprised of milestone construction activities.
- When working in the public domain, Project workers and their vehicles/equipment will display proper markings to be identifiable to business owners, the public and motorists at job sites.

Beyond these steps, Eversource is open to discussing any practical construction impact mitigation idea that will help to address community concerns and avoid undue inconvenience to town residents and business owners (our customers), and we are willing to enter into a "Host Community Agreement" with Stoneham detailing our agreed-upon construction impact mitigation measures.

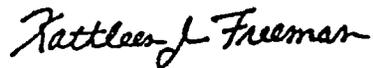
As we move forward in our continued discussions, there are a few indisputable realities to keep in mind:

- The proposed Project is a reliability project serving an essential public need and is not a discretionary private project.
- The Project is needed to ensure compliance with applicable federal and regional transmission system reliability standards for the electric delivery system serving the Greater Boston area, including Stoneham.
- Currently, Stoneham does not have any transmission facilities in town and relies on the transmission facilities located in neighboring towns to meet its local electric demand.
- There is no practicable way to avoid a Project route through Stoneham in order to make the necessary transmission line connection from the Woburn Substation to the Wakefield Junction Substation.
- In order to construct the Project to address the reliability need, allow Stoneham business owners, residents and other customers to begin realizing the aforementioned Project benefits, and meet the in-service schedule approved by ISO-NE, Eversource could no longer delay its Petition filing.

Eversource wants you and the Stoneham community to know that we are committed to being a good neighbor and a responsible provider of the power that is essential for the daily needs of Stoneham residents, business owners, and municipal operations.

We would like to continue our discussions with you, and other Stoneham town officials as desired, to address any additional questions or concerns you may have about the Project. We look forward to that next opportunity.

Sincerely,



Kathleen J. Freeman  
Director, Greater Boston Transmission Projects

Cc:

The Honorable Charles Baker, Governor  
U.S. Representative Katherine Clark  
State Senator Jason Lewis  
State Representative Michael Day  
Secretary Stephanie Pollack  
Commissioner Martin Suuberg  
Stoneham Board of Selectmen

Attachment: Route Selection

## ATTACHMENT – Route Selection

The following provides a summary of meetings conducted with Stoneham Town Officials, the community, and/or related parties to discuss the proposed Project, preferred and alternative routes, and routing process:

October 22, 2014: Stoneham Town Manager

February 24, 2015: Stoneham DPW

March 4, 2015: Stoneham Town Manager and DPW

March 18, 2015: Stoneham Bike Path/Conservation Agent

March 24, 2015: Stoneham Board of Selectmen and public attendees \*\*\*

April 17, 2015: Stoneham Board of Selectmen and public attendees\*\*\*

April 24, 2015: Stoneham Board of Selectmen \*\*\*

April 28, 2015: Public Open House (Stoneham) \*\*\*

May 6, 2015: Stoneham Board of Selectmen

May 18, 2015: Public Open House (Stoneham) \*\*\*

June 26, 2015: Stoneham Board of Selectmen, Sen. Lewis, Rep. Day and public attendees \*\*\*

August 14, 2015: Stoneham Board of Selectmen, Sen. Lewis, Rep. Day and public attendees \*\*\*

\*\*\* Denotes a public meeting

As previously discussed, and most recently presented at our August 14, 2015, meeting, when establishing a route for a new transmission line, Eversource must balance three basic principles:

- reliability need, including timeframe to meet that need,
- constructability, including cost, and
- environmental impacts, including community impacts.

Eversource actively sought community input on the proposed Project and route design, listened to suggestions and concerns, and analyzed the suggested design changes based on the principles listed above.

In our Project evaluation and deliberations with Stoneham, we have been responsive to local feedback and concerns. In fact, we moved our Petition filing date from May to September in order to accommodate continued discussions with the Town, re-analyzed a variety of potential routes and variations, and expanded our routing analysis to consider longitudinal highway routes.

Our highway routing analysis, coupled with an evaluation of the MassDOT policies, which govern state-controlled rights-of-way, and consultations with the MassDOT, preclude any highway route option from consideration. Some of the findings from our analysis include:

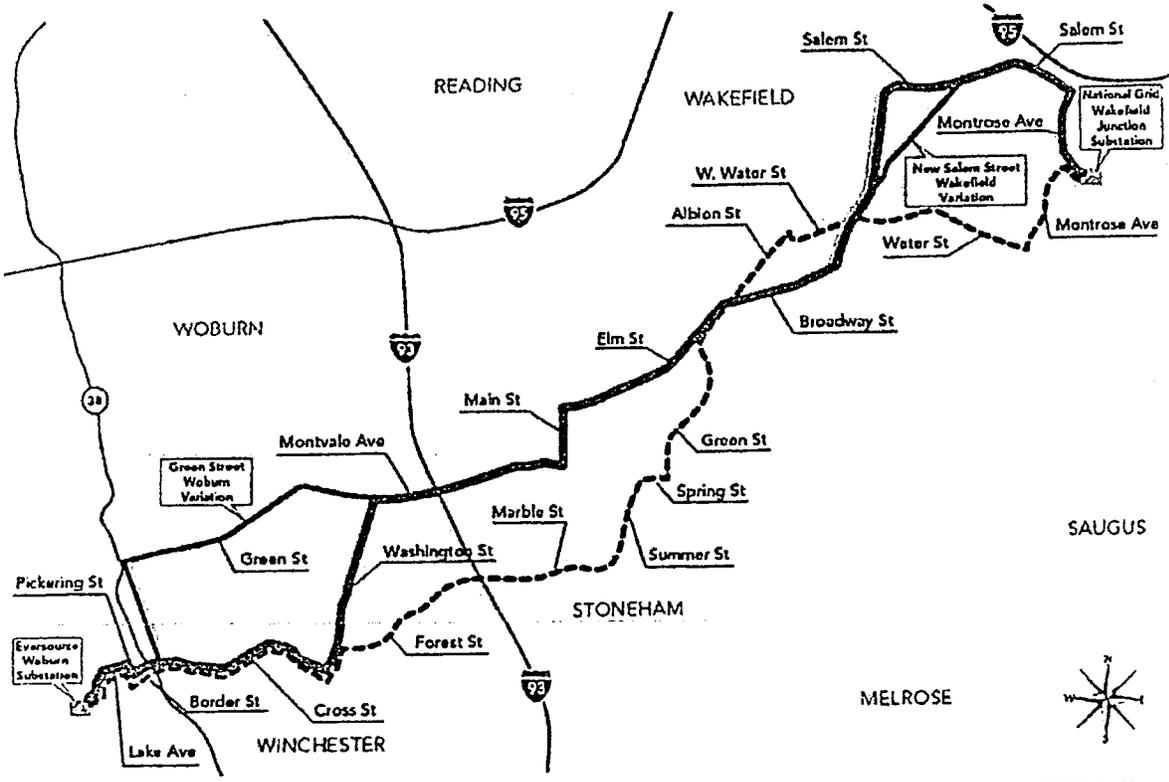
- technical challenges, including limited work space due to no useable median, narrow shoulders with concrete barriers, no breakdown lanes, and tightly-spaced entrance and exit ramps;
- geographical impediments, including sections along highway roadside with rock outcrops and ledge, and sections where the highway is countersunk into bedrock;

- sound walls along sections of the southern boundary of I-95 which leave no room for installation of access roads or other facilities;
- the need to acquire easement rights from multiple adjacent private property owners to allow access to the highway;
- the need to clear the relatively thick vegetated buffer between developed residential areas and the highway;
- high cost; and,
- safety concerns related to the construction, operation and maintenance of the cables.

This analysis was reviewed and corroborated by an independent industry expert.

Over twenty (20) different routes and route variations were analyzed. Based on the principles listed above, the Montvale Ave./Main St. route has been determined to be the most effective and efficient means to address the identified reliability need, and has been identified as our "preferred" route for the Project. As part of the Energy Facility Siting Board's approval process, we must also identify a "noticed" alternative route that is geographically distinct from the "preferred" route. Based on the same principles, we identified the "Southern Route" (Forest/Marble/Green/Water St.) as the "Noticed Alternative Route" for our Petition filing. (See map on next page.)

At the Town's request, we took the Tri-Community Greenway (bike path) route option off the table for consideration. As you know, this route option would provide a means to avoid the Montvale Ave./Main St. area. Had the Town not requested its removal, Eversource would have been open to including this option as a "noticed variation" in our Petition.



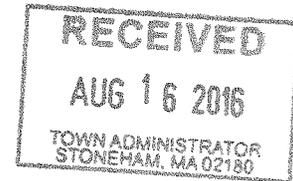
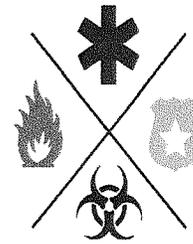
Preferred Route
  Preferred Route Variation
  Noted Alternative
  Inactive Rail Right of Way



# MYSTIC REPC

MYSTIC REGIONAL EMERGENCY PLANNING COMMITTEE

Check it out - [mysticrepc.org](http://mysticrepc.org)



July 26, 2016

David Ragucci  
Town of Stoneham  
Town Hall  
35 Central St.  
2<sup>nd</sup> Floor  
Stoneham, MA 02180

Dear Mr. Ragucci,

Enclosed please find updated **Mystic REPC Joint Proclamation**.

As head of government for the town of Stoneham your signature is required for your community's compliance with membership in the Mystic REPC.

The Mystic REPC is now comprised of 22 communities. This proclamation now includes the communities of Lexington and Nahant.

Please sign and return in stamped envelope provided by September 1, 2016.

If you have any questions, please do not hesitate to ask.

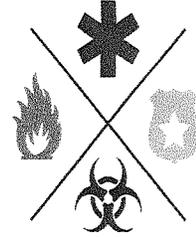
Very truly yours,

MYSTIC REPC

Captain Rick Tustin  
Winchester Fire  
781-729-1802 - x206

# MYSTIC REPC

MYSTIC REGIONAL EMERGENCY PLANNING COMMITTEE



## JOINT PROCLAMATION FOR MYSTIC REGIONAL EMERGENCY PLANNING COMMITTEE

### AMONG

Town of Arlington	City of Medford	Town of Saugus
Town of Burlington	City of Melrose	City of Somerville
City of Chelsea	Town of Nahant	Town of Stoneham
City of Everett	Town of North Reading	Town of Wakefield
Town of Lexington	Town of Reading	Town of Winchester
City of Lynn	City of Revere	Town of Winthrop
Town of Lynnfield	City of Salem	City of Woburn
City of Malden		

**KNOW ALL MEN BY THESE PRESENTS** that;

**WHEREAS**, the provision of local emergency planning is mandated by the Federal Planning and Community Right to Know Act of 1986, thereby creating the Massachusetts Emergency Response Advisory Council, and

**WHEREAS**, said Advisory Council has designated each municipality as the local emergency planning committee, and

**WHEREAS**, municipalities are authorized pursuant to M.G.L. Chapter 40, Section 4A to enter into inter-municipal agreements, and

**WHEREAS**, the parties to this Agreement wish to coordinate and meet to investigate the parameters of an agreement that may be entered into pursuant to said M.G.L. Chapter 40, Section 4A for the provision of joint local emergency planning services, and

**WHEREAS**, the parties to this Agreement desire to work cooperatively to negotiate a mutually acceptable inter-municipal agreement for the provision of such services under Section 4A of Chapter 40 of the General Laws of Massachusetts.

**NOW THEREFORE**, the undersigned communities, acting through their respective executive officers, do hereby proclaim, as follows:

1. This agreement is intended for the twenty-two undersigned communities to accept local plans and to share resources;
2. The parties hereto agree to designate individuals to meet regularly to plan for regional emergency planning services, subject to the approval as required by Section 4A of Chapter 40 of the General Laws of Massachusetts;
3. The parties hereto agree that such representatives shall use their best efforts to complete a suitable regional plan subject to necessary approval by the local executive authorities;
4. Such plan shall clearly state (1) its maximum term and duration not to exceed twenty-five years; (2) the maximum financial liability of the parties thereto as determined by authorizing votes in their respective municipalities; (3) the authorization of the necessary authority to enter into such agreement; (4) the method of keeping records of services performed, cost incurred, and reimbursement and contributions received; (5) the keeping of financial accounts and issuance of financial statements to the parties; (6) the method of payment of bills and invoices; (7) the method of withdrawal of a party from such agreement; (8) the method of appointing officers to serve in such commission; and (9) all other necessary and relevant provisions incidental to the operation and effectiveness of municipal contracts and finance; (10) a resource list comprised of personnel and equipment from, but not limited to, public works, fire, police, emergency management, school, housing, health, and the executive department of each community.

**IN WITNESS WHEREOF** I have herewith set my hand and seal of the

**CITY/TOWN of** \_\_\_\_\_

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Date