

**Board of Selectmen's Meeting
Open Session Meeting Minutes
35 Central Street – Town Hall
1st Floor Hearing Room
March 8, 2016**

Members Present: Chairman Thomas Boussy, Selectman John DePinto, Selectwoman Ann Marie O'Neill, and Selectman Frank Vallarelli

Also Present: Attorney William Solomon

Call to Order: Chairman Boussy called the meeting to order at 7:00 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at www.stoneham-ma.gov)

Agenda Item 1: Pledge of Allegiance

Agenda Item 2: Statement re: Town Administrator Contract (Time 2:05 on Stoneham TV on Demand) Chairman Boussy read a statement prepared by the Board that stated that the Town Administrator's contract would not be renewed.

Agenda Item3: Liquor Licensing Authority (Time 3:20 on Stoneham TV on Demand) Selectman DePinto moved to enter into the Liquor Licensing Authority and reconvene as the Board of Selectmen. Selectwoman O'Neill seconded the motion. A roll call vote was taken.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Special Alcoholic Beverage License – St. Patrick's Parish: Selectman DePinto moved to approve the Special Alcoholic Beverage License. Selectwoman O'Neill seconded the motion. A roll call vote was taken.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Selectman DePinto moved to return to the Board of Selectmen. Selectwoman O'Neill seconded the motion. A roll call vote was taken.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 4: Patriot Properties Presentation (Time 4:25 on Stoneham TV on Demand)

Selectman DePinto moved to take Agenda Item 9 out of order. Selectman Vallarelli seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 9: Form Subcommittee for BOS Secretary Position (Time 5:00 on Stoneham TV on Demand)

Selectman Boussy stated that there were 8 or 9 applicants for the position of the secretary to the Board. He stated that they need to create a subcommittee to review the resumes and interview the applicants. Selectman Vallarelli stated that the subcommittee should pick two resumes and present them to the Board. Selectman Boussy moved to have Selectwoman O'Neill on the subcommittee. That motion was seconded by Selectman Vallarelli.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Selectman Vallarelli moved to have Selectman Boussy on the subcommittee. The motion was seconded by Selectman DePinto.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 10: SeeClickFix Invoice/Virtual Town Hall Renewal (Time 7:30 on Stoneham TV on Demand) Selectman DePinto moved to take Agenda Item 10 out of order. Selectwoman O’Neill seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O’Neill
Selectman Vallarelli

Motion carried (4-0).

Tom Cicatelli, head of IT, submitted invoices for \$4,900 from SeeClickFix, and \$2,800 from Virtual Town Hall and requested that the Board determine which account to pay the invoices from. Selectman Vallarelli moved that the invoices be paid from the cable account. Selectman O’Neill seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O’Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 11: Irrigation of Main Street Islands (Time 8:19 on Stoneham TV on Demand) Selectman Vallarelli moved to take Agenda Item 11 out of order. Selectman DePinto seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O’Neill
Selectman Vallarelli

Motion carried (4-0).

Selectman Boussy received several estimates for irrigation systems for the Main Street Islands. The estimates ranged from \$5,000 to \$10,000. He requested \$15,000 from Fallon Road mitigation to cover irrigation and some plantings. He stated that he will have Town Planner Erin Wortman put out an RFP for the irrigation. Selectman DePinto asked if this was an allowable use of mitigation money. Town Counsel William Solomon stated that he believes that it is. Selectwoman O’Neill moved to use \$15,000 of the Fallon Road mitigation money for irrigation and plantings. Selectman DePinto seconded this motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto

Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 4: Patriot Properties Presentation (Time 13:50 on Stoneham TV on Demand)

Selectman DePinto moved to take Agenda Item 4 out of order. Selectman Vallarelli seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Angelina from Patriot Properties made a presentation regarding Patriot's software package that creates an online permitting process. The software would allow applicants to begin the permitting process from home or office and go as far as it would allow them depending on the project requirements. Applicants can also track the progress of their permit. Demonstrations have been given to the Building Department, Assessing, and the Town Administrator. Selectman Vallarelli stated it would be great speed up the permitting process. Selectman Boussy stated that the disconnect is obtaining things like plumbing permits quickly so that a job can be started as soon as possible. Angelina stated that it is a software company and the product can be tailored to the Town's needs.

Agenda Item 5: Open Meeting Law Complaint of Susan Keeler (2/6/15) Response Process (Time 30:15 on Stoneham TV on Demand)

Town Counsel William Solomon stated that he is going to submit a draft response to the Board and would like the Board to approve having the Chairman sign off on the response. Selectman DePinto moved to allow Chairman Boussy to sign off on the response on behalf of the Board. Selectman O'Neill seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 6: Accept and Number Warrant Articles (Time 32:00 on Stoneham TV on Demand) The Board discussed numbering the Warrant Articles for Town Meeting as follows:

- 4: The revolving fund for the Recreation Department;
- 5: The revolving fund for the Town Planner (Farmers Market);
- 6: The revolving fund for the Library;
- 7: The revolving fund for the Board of Health;

- 8: The revolving fund for the Senior Center/Council on Aging;
- 9: The revolving fund for the Senior Center/transportation account;
- 10: The revolving fund for the Fire Station;

Selectman DePinto moved to make the Turf Field article, article number 11 and the FY17 Budget, number 12. Selectman Vallarelli seconded the motion.

- Voting in Favor:
 - Selectman DePinto
- Voting Against:
 - Chairman Boussy
 - Selectwoman O'Neill
 - Selectman Vallarelli

Motion fails (1-3).

Selectman DePinto moved to make the FY17 Budget, article number 11 and the Turf Field article, article number 12.

- Voting in Favor:
 - Chairman Boussy
 - Selectwoman O'Neill
 - Selectman Vallarelli
- Voting Against:
 - Selectman DePinto

Motion carried (3-1).

- 13: Supplemental FY16 Budget
- 14: OPEP
- 15: TIF Agreement
- 16: Fire Fighter/Years of Service
- 17: Special Town Meeting Schedule
- 18: Public Way (Winship/Spaulding)
- 19: Public Way (Winship)
- 20: Cabot Road matter
- 21: Cable Article

Selectman DePinto moved to accept and number the Warrant Articles for Town Meeting. This motion was seconded by Selectwoman O'Neill.

- Voting in Favor:
 - Chairman Boussy
 - Selectman DePinto
 - Selectwoman O'Neill
 - Selectman Vallarelli

Motion carried (4-0).

Agenda Item 7: Sign Warrant for May Town Meeting (Time 69:00 on Stoneham TV on Demand) Selectman DePinto moved to sign the Warrant for May Town Meeting. Selectwoman O'Neill seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 8: Reappointment of Town Counsel (Time 69:42 on Stoneham TV on Demand) Selectman Boussy read a letter from Town Counsel William Solomon requesting reappointment and announcing his retirement on or about December 31, 2016. The Board members expressed their thanks for Town Counsel Solomon's service. Selectman DePinto moved to reappoint Town Counsel Solomon until on or about December 31, 2016. That motion was seconded by Selectman Vallarelli.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item 12: Accept Executive Session Minutes of 11/17/15 (Time 72:15 on Stoneham TV on Demand) Selectman Vallarelli moved to accept the Executive Session Minutes of 11/17/15. Selectman DePinto seconded the motion.

Voting in Favor:

Chairman Boussy
Selectman DePinto
Selectwoman O'Neill
Selectman Vallarelli

Motion carried (4-0).

Agenda Item (no item number was assigned) Executive Session Eversource The Board did not move into executive session.

Agenda Item (no item number was assigned) Miscellaneous Correspondence (Time 72:50 on Stoneham TV on Demand) Selectwoman O'Neill stated that she had been corresponding with Dave Ragucci, Bill Solomon, and Erin Wortman regarding the Housing Development Plan. She would like to be proactive and will ask Erin Wortman to continue drafting the Plan. Selectman Boussy announced the Farmers Market fundraiser.

Selectman DePinto moved that the Board adjourn. **Voted unanimously.**

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Dava Felch Kilbride
Secretary to the Board of Selectmen